

**Minutes - Board Meeting 08/02/2023**

Minutes of the meeting of the Board of Trustees of the Incorporated Village of Mineola held Wednesday, August 2, 2023 at Village Hall, 155 Washington Avenue, Mineola, New York 11501.

**PRESENT:** Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark  
Trustee Donna M. Solosky

**ALSO PRESENT:** Village Attorney John P. Gibbons, Jr.  
Village Clerk Bryan L. Rivera  
Deputy Village Clerk Linda Pardo  
Village Treasurer Giacomo A. Ciccone  
Superintendent of Buildings Liam P. O’Keefe

**Press Observer:** *Williston Times*

**Sunshine Observers:** None

**Mayor Paul A. Pereira called the Work Session to order at 6:35 PM.**

**Resolution No. 208-23**

Resolved to approve bills and payroll.

Motioned by Trustee Janine Sartori  
Seconded by Trustee Paul S. Cusato

**Vote:**

<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
Mayor Paul A. Pereira		
Trustee Paul S. Cusato		
Trustee Janine Sartori		
Trustee Jeffrey M. Clark		
Trustee Donna M. Solosky		

**Resolution No. 209-23**

Resolved to approve a request by the Knights of Columbus for the use of the Wilson Park picnic area for their annual picnic on Saturday, August 26, 2023 from 9:00 AM to 5:00 PM.

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Jeffrey M. Clark

**Vote:**

<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
Mayor Paul A. Pereira		
Trustee Paul S. Cusato		
Trustee Janine Sartori		

Trustee Jeffrey M. Clark  
Trustee Donna M. Solosky

**Resolution No. 210-23**

Resolved to approve the installation of 8 security cameras and associated equipment at Mineola Memorial Park by Advanced Control Industries for a cost of \$11,031.18.

Motioned by Trustee Donna M. Solosky  
Seconded by Trustee Janine Sartori

**Vote:**

**Yes**

**No**

**Abstain**

Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark  
Trustee Donna M. Solosky

**Resolution No. 211-23**

Resolved to authorize the one-year rental of a 12 Yard Ram-Vac HX-12 Hydro-Excavator for inspection and cataloging of water service lines in the right-of-way, utility strip to meet compliance requirements of the United States Environmental Protection Agency (USEPA), Revised Lead and Copper Rule:

Vendor: Jet-Vac, Inc.  
Cost: \$14,500.00/month  
Funding Source(s): 2023/2024 Water Fund Budget and/or the Water Fund  
Unreserved Fund Balance

Motioned by Trustee Janine Sartori  
Seconded by Trustee Paul S. Cusato

**Vote:**

**Yes**

**No**

**Abstain**

Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark  
Trustee Donna M. Solosky

**Resolution No. 212-23**

Resolved to authorize the purchase of 4 new Flowbird Solar Powered Strada Rapide Multi-Space, Color Display Parking Meter Kiosks from NCPA Contract No. 05-39:

Vendor: Devo & Associates  
Cost: \$31,714.20  
Funding Source: 2023/2024 General Fund Budget and/or the General Fund  
Unreserved Fund Balance

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Jeffrey M. Clark

**Vote:**

Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark  
Trustee Donna M. Solosky

**Resolution No. 213-23**

Resolved to authorize the purchase and installation of one, new roof top 17.5 ton Trane Electric Package Gas Roof Top HVAC unit to replace the existing RTU #2 at the Mineola Memorial Library:

Vendor: Five Star Mechanical, Inc.  
Cost: \$47,860.00  
Funding Source(s): New York State Grant Funding

Motioned by Trustee Jeffrey M. Clark  
Seconded by Trustee Paul S. Cusato

**Vote:**

Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark  
Trustee Donna M. Solosky

**Resolution No. 214-23**

Resolved to approve Fiscal Year 2022/23 year-end budget transfers in the Library Fund in the amount of \$58,069.13.

ACCOUNT	ACCOUNT NUMBER	INCREASE	DECREASE
Personal Services	30-7410-100-00	\$14,923.66	
Personal Services-Professionals	30-7410-100-02	\$35,362.25	
Books – Adults	30-7410-200-03	\$975.99	
Books – Children	30-7410-200-04	\$888.04	
Supplies – Miscellaneous	30-7410-406-18	\$476.81	
Utilities – Electric	30-7410-416-00	\$2,183.42	
Utilities – Gas	30-7410-416-01	\$349.09	
Telephone	30-7410-418-00	\$133.94	
Rental Equipment	30-7410-420-02	\$118.49	
Programs	30-7410-434-00	\$800.00	
Programs – Children	30-7410-434-01	\$72.80	
Debt Services Leases – Principal	30-7410-978-86	\$1,643.99	
Debt Services Leases – Interest	30-7410-978-87	\$140.65	
Equipment	30-7410-200-01		\$2,798.44

Audio & Visual Recording	30-7410-200-06		\$3,353.66
Periodicals	30-7410-200-08		\$2,290.59
Electronic Databases	30-7410-200-09		\$68.45
Reference Books	30-7410-200-10		\$161.59
Library Computer Services	30-7410-200-11		\$124.20
Stationery & Printing	30-7410-404-00		\$3,469.60
Rental Equipment	30-7410-420-02		\$1,784.64
Auditing	30-7410-423-00		\$1,050.00
Legal Costs – Library	30-7410-432-00		\$2,000.00
Service Contract	30-7410-455-01		\$5,357.22
Contingency	30-7410-465-00		\$21,273.23
Dues & Conferences	30-7410-480-00		\$37.20
Life Insurance	30-7410-831-00		\$648.00
Social Security	30-7410-833-00		\$6,865.59
Health and Medical Insurance	30-7410-836-00		\$4,606.72
Disability Insurance	30-7410-837-00		\$715.60
Dental Insurance	30-7410-840-00		\$1,464.40
	TOTAL	\$58,069.13	\$58,069.13

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Jeffrey M. Clark

**Vote:**

**Yes**

**No**

**Abstain**

Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark  
Trustee Donna M. Solosky

**Resolution No. 215-23**

Resolved to approve Fiscal Year 2022/23 year-end budget transfers in the Water Fund in the amount of \$291,019.35.

ACCOUNT	ACCOUNT NUMBER	INCREASE	DECREASE
Personal Services – Overtime	20-8310-100-01	\$154,198.87	
Payment – MTA Payroll Tax	20-8310-198-04	\$128.32	
Equipment	20-8310-200-00	\$34,969.30	
Stationery & Printing	20-8310-404-00	\$2,981.00	
Supplies – Chemicals	20-8310-406-04	\$27,271.44	
Supplies – Chlorine	20-8310-406-05	\$1,372.50	
Utilities – Electricity	20-8310-416-00	\$23,079.22	
Utilities – Gas	20-8310-416-01	\$125.65	
Telephone	20-8310-418-00	\$65.27	
Rental Equipment	20-8310-420-02	\$132.67	
Engineering Services	20-8310-421-00	\$5,456.87	
Repairs – Equipment	20-8310-455-13	\$34.95	
Repairs – Meters	20-8310-455-27	\$30,883.50	
Repairs – Service Materials	20-8310-455-39	\$977.95	
Postage	20-8310-471-00	\$3,289.68	
Dues & Conferences	20-8310-480-00	\$350.00	

Serial Bond Interest	20-8310-780-00	\$0.20	
Social Security	20-8310-833-00	\$126.64	
Debt Service Leases - Principals	20-8310-978-86	\$5,062.45	
Debt Service Leases – Interest	20-8310-978-87	\$512.87	
Personal Services	20-8310-100-00		\$44,860.11
Equipment	20-8310-200-00		\$2,500.00
Oil Heat Costs	20-8310-405-00		\$183.76
Supplies – Miscellaneous	20-8310-406-18		\$2,308.77
Uniforms	20-8310-409-00		\$1,294.65
Rental Equipment	20-8310-420-02		\$7,418.70
Engineering Services	20-8310-421-00		\$6,076.84
Auditing	20-8310-423-00		\$1,050.00
Legal Costs	20-8310-432-00		\$2,500.00
Water Testing	20-8310-435-00		\$63,561.29
Leak Detection	20-8310-435-01		\$3,500.00
Repairs – Buildings	20-8310-455-07		\$4,105.00
Repairs – Control Panel	20-8310-455-09		\$3,095.06
Repairs – Electrical	20-8310-455-12		\$10,942.52
Repairs – Generator Maintenance	20-8310-455-19		\$6,000.00
Repairs – Plumbing	20-8310-455-35		\$505.31
Repairs – Service Contracts	20-8310-455-38		\$2,500.00
Repairs – Street Openings	20-8310-455-44		\$15,000.00
Repairs – Trucks	20-8310-455-47		\$2,645.65
Repairs – Valves and Boxes	20-8310-455-49		\$253.21
Repairs – Well #1	20-8310-455-50		\$30,080.18
Repairs – Well #3	20-8310-455-51		\$2,606.30
Repairs – Well #4	20-8310-455-52		\$2,418.52
Repairs – Well #5	20-8310-455-53		\$2,292.63
Repairs – Well #6	20-8310-455-54		\$2,231.17
Repairs – Well #7	20-8310-455-55		\$889.19
Repairs – Miscellaneous	20-8310-455-99		\$2,539.60
Life Insurance	20-8310-831-00		\$800.00
Health Insurance	20-8310-836-00		\$62,561.22
Disability Insurance	20-8310-837-00		\$467.83
Legal Fund	20-8310-839-00		\$388.00
Dental Insurance	20-8310-840-00		\$2,778.52
Eye Glass Union	20-8310-845-00		\$665.32
	TOTAL	\$291,019.35	\$291,019.35

Motioned by Trustee Janine Sartori  
Seconded by Trustee Donna M. Solosky

**Vote:**

**Yes**

**No**

**Abstain**

Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark  
Trustee Donna M. Solosky

**Resolution No. 216-23**

Resolved to authorize Change Order No. 4 to the New Fire Department Headquarters (Plumbing Work).

Contractor: Ambrosio & Co., Inc.	
Supply & install (1) 3 bay sink, (1) faucet, and (3) drains	\$2,330.00
Supply & install copper fitting to repair frozen pipe	\$495.00
Repair 3 split copper fittings	\$1,195.00
Relocate PVC trap and vent in apparatus bay	\$1,760.00
Supply and install ice machine in third floor	\$1,190.00
Supply and install PVC drain on 3 small ice machines	<u>\$1,365.00</u>
<b>Total Change Order</b>	<b>\$8,335.00</b>
Funding Source: Capital Projects Fund	

Motioned by Trustee Jeffrey M. Clark  
Seconded by Trustee Paul S. Cusato

<b>Vote:</b>		
<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
Mayor Paul A. Pereira		
Trustee Paul S. Cusato		
Trustee Janine Sartori		
Trustee Jeffrey M. Clark		
Trustee Donna M. Solosky		

**Resolution No. 217-23**

BOND RESOLUTION OF THE VILLAGE OF MINEOLA, NEW YORK, ADOPTED AUGUST 2, 2023, AUTHORIZING THE ISSUANCE OF BONDS IN A PRINCIPAL AMOUNT NOT TO EXCEED \$3,491,000 TO FINANCE A PORTION OF THE COST OF CONSTRUCTION OF IMPROVEMENTS TO THE VILLAGE WATER SYSTEM, CONSISTING OF A TREATMENT SYSTEM FOR THE REMOVAL OF PFOA AND PFOS AT THE WELL NO. 6 FACILITY, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$8,491,000 AND APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE, INCLUDING THE EXPENDITURE OF \$5,000,000 IN GRANT FUNDS EXPECTED TO BE RECEIVED TO PAY THE BALANCE OF SAID COST

THE BOARD OF TRUSTEES OF THE VILLAGE OF MINEOLA, IN THE COUNTY OF NASSAU, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Trustees) AS FOLLOWS:

Section 1. The Village of Mineola, in the County of Nassau, New York (herein called the “Village”), is hereby authorized to issue bonds in a principal amount not to exceed \$3,491,000 pursuant to the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the “Law”), to finance a portion of the cost of construction of improvements to the Village water system, consisting of a treatment system for the removal of PFOA and PFOS at the Well No. 6 facility, including any other ancillary or related work in connection therewith.

Section 2. The estimated maximum cost of the project described herein, including preliminary costs and costs incidental thereto and the financing thereof, is \$8,491,000 and said amount is hereby appropriated for such purpose. The plan of financing includes the expenditure of \$5,000,000 in grant funds expected to be received from the State of New York Environmental Facilities Corporation pursuant to the Water Infrastructure Improvement Act (WIIA), or any other source of funding, the issuance of bonds of the Village in the principal amount of \$3,491,000 to finance the balance of said cost, and the collection of water charges from water system users to pay the principal of said bonds and the interest thereon as the same shall become due and payable. Any authorized officer of the Village is hereby authorized to submit an application and perform any other acts necessary to arrange for grant funding.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness of the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 1 of the Law, is forty (40) years.

(b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the Village for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

(c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the Village, payable as to both principal and interest by general tax upon all the taxable real property within the Village. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 of the Law relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the Board of Trustees relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, and as to the execution of agreements for credit enhancements, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution is subject to a permissive referendum and the Village Clerk is hereby authorized and directed, within ten (10) days after the adoption of this resolution, to publish or cause to be published, in full, in the official newspaper of the Village, having a general circulation within said Village, and posted in at least six (6) public places and in each polling place in the Village, a Notice in substantially the form appearing in Exhibit A hereto.

Section 8. The Village Clerk is hereby authorized and directed, after said bond resolution shall take effect, to cause said bond resolution to be published, in summary, in the official newspaper of the Village, having a general circulation within said Village, together with a Notice in substantially the form as provided by Section 81.00 of the Law.

#### EXHIBIT A

*(Below is the Notice for Publication and Posting)*

#### VILLAGE OF MINEOLA, NEW YORK

PLEASE TAKE NOTICE that on August 2, 2023, the Board of Trustees of the Village of Mineola, in the County of Nassau, New York, adopted a resolution entitled

“Bond Resolution of the Village of Mineola, New York, adopted August 2, 2023, authorizing the issuance of bonds in a principal amount not to exceed \$3,491,000 to finance a portion of the cost of construction of improvements to the Village water system, consisting of a treatment system for the removal of PFOA and PFOS at the Well No. 6 facility, stating the estimated maximum cost thereof is \$8,491,000, and appropriating said amount for such purpose, including the expenditure of \$5,000,000 in grant funds expected to be received to pay a part of said cost,”

an abstract of such bond resolution concisely stating the purpose and effect thereof, being as follows:

FIRST: AUTHORIZING the Village of Mineola, New York to issue bonds in a principal amount not to exceed \$3,491,000 pursuant to the Local Finance Law of the State of New York, to finance a portion of the cost of construction of improvements to the Village water system, consisting of a treatment system for the removal of PFOA and PFOS at the Well No. 6 facility, including any other ancillary or related work in connection therewith;

SECOND: STATING that the estimated maximum cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is \$8,491,000; APPROPRIATING said amount for such purpose; STATING that the plan of financing includes the expenditure of \$5,000,000 in grant funds expected to be received from the State of New York Environmental Facilities Corporation pursuant to the Water Infrastructure Improvement Act (WIIA), or any other source of funding, the issuance of bonds of the Village in the principal amount of \$3,491,000 to finance the balance of said cost, and the collection of water charges from water system users to pay the principal of said bonds and the interest thereon as the same shall become due and payable; and STATING that any authorized officer of the Village is authorized to submit an application and perform any other acts necessary to arrange for grant funding;

THIRD: DETERMINING and STATING that (a) the period of probable usefulness of the object or purpose for which the bonds are authorized is forty (40) years; (b) the proceeds of the bonds and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Village for expenditures made after the effective date of the bond resolution for the



purpose for which said bonds are authorized; and (c) the proposed maturity of said bonds will exceed five (5) years;

FOURTH: DETERMINING that said bonds and any bond anticipation notes issued in anticipation of said bonds and the renewals of said bond anticipation notes shall be general obligations of the Village; and PLEDGING to their payment the faith and credit of the Village;

FIFTH: DELEGATING to the Village Treasurer the powers and duties as to the issuance of said bonds and any bond anticipation notes issued in anticipation of said bonds, or the renewals thereof;

SIXTH: STATING the conditions under which the validity of the bonds or any notes issued in anticipation thereof may be contested; and

SEVENTH: DETERMINING that the bond resolution is subject to a permissive referendum.

DATED: August 2, 2023

Bryan L. Rivera  
Village Clerk

Motioned by Trustee Janine Sartori  
Seconded by Trustee Paul S. Cusato

Village Clerk Bryan L. Rivera polled the Board:

**Vote:**

**Yes**

**No**

**Abstain**

Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark  
Trustee Donna M. Solosky

*Superintendent of Buildings Liam P. O’Keefe presented a department financial report for July 2023 and reminded residents to take advantage of the amnesty program which runs through the end of the year.*

**Resolution No. 218-23**

Resolved to approve the hiring of Paul Tapias as a Building Inspector Trainee, effective August 28, 2023, at a starting salary of \$45,000.

Motioned by Trustee Janine Sartori  
Seconded by Trustee Paul S. Cusato

**Vote:**

**Yes**

**No**

**Abstain**

Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark  
Trustee Donna M. Solosky

**Mayor Paul A. Pereira requested a motion to close the Work Session at 6:45 PM.**

Motioned by Trustee Jeffrey M. Clark  
Seconded by Trustee Donna M. Solosky

**Vote:**

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Paul A. Pereira		
Trustee Paul S. Cusato		
Trustee Janine Sartori		
Trustee Jeffrey M. Clark		
Trustee Donna M. Solosky		

**Mayor Paul A. Pereira called the Public Meeting to order at 7:00 PM.**

**PRESENT:**

- Mayor Paul A. Pereira
- Trustee Paul S. Cusato
- Trustee Janine Sartori
- Trustee Jeffrey M. Clark
- Trustee Donna M. Solosky

**ALSO PRESENT:**

- Village Attorney John P. Gibbons, Jr.
- Village Clerk Bryan L. Rivera
- Deputy Village Clerk Linda Pardo
- Superintendent of Public Works Thomas J. Rini
- Superintendent of Buildings Liam P. O’Keefe

**Press Observer:** *Williston Times*

**Sunshine Observers:** 1 Observer

Mayor Paul A. Pereira reminded residents to visit the farmers market on Fridays from 7:00 AM to 1:00 PM; announced that Wonderous Stories will be performing on Saturday, August 5 at 7:30 PM and that we are working to reschedule Marc Ratner’s Premier Showband which was rained out shortly after starting their performance this past Saturday; reminded residents to check Facebook and the Village website to find out about events at the John S. DaVanzo Community Pool; reported that the Village will be issuing property maintenance violations so building owners will comply, and wished residents an enjoyable summer. Mayor Pereira also encouraged residents to eat and shop locally, adding that two new restaurants recently opened, Right Coast Taqueria and Jin Ramen Sushi.

Trustee Janine Sartori stated that she looks forward to seeing everyone at the remaining concerts in the park and at pool events.

Trustee Paul S. Cusato wished residents an enjoyable summer.

Trustee Jeffrey M. Clark wished residents an enjoyable summer.

Trustee Donna M. Solosky reported that she attended Boy Scout Troop 200 Eagle Scout ceremony, and congratulated the eight new Eagle Scouts, and wished everyone a great summer.

*1 speaker addressed the Board*

**Mayor Paul A. Pereira requested a motion to close the Public Meeting at 7:15 PM.**

Motioned by Trustee Donna M. Solosky  
Seconded by Trustee Janine Sartori

<b>Vote:</b>		
<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
Mayor Paul A. Pereira		
Trustee Paul S. Cusato		
Trustee Janine Sartori		
Trustee Jeffrey M. Clark		
Trustee Donna M. Solosky		

Respectfully submitted,

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Bryan L. Rivera  
Village Clerk