

**Minutes – Organization Night  
April 2, 2018**

Minutes of the Organization Meeting of the Board of Trustees of the Incorporated Village of Mineola held Monday April 2, 2018 at Village Hall, 155 Washington Avenue Mineola, New York 11501. The meeting commenced at 7:05 PM

**PRESENT:** Mayor Scott P. Strauss  
Trustee Paul S. Cusato  
Trustee Paul A. Pereira  
Trustee George R. Durham  
Trustee Dennis J. Walsh

**ALSO PRESENT:** Village Clerk Joseph R. Scalero

**Press Observer:** *Mineola American*  
*Williston Times*

*Deputy Mayor Paul A. Pereira served as Master of Ceremonies.*

The evening began with the Mineola Fire Department Honor Guard's Presentation of the Colors.

Members of Boy Scouts Troop 45 led the Pledge of Allegiance.

Mineola High School students Sarah Carbain, Alicia Healy, and Sarah Stiehl performed the National Anthem.

Father Malcolm J. Burns of Corpus Christi Parish offered an Invocation.

Master of Ceremonies Deputy Mayor Paul A. Pereira welcomed dignitaries in attendance.

Nassau County Clerk Maureen O'Connell administered the Oath of Office to Mayor Scott P. Strauss.

Mayor Scott P. Strauss administered the Oath of Office to Trustee George R. Durham.

New York State Senator Jack Martins administered the Oath of Office to Trustee Dennis J. Walsh.

Mayor Scott P. Strauss administered the Oath of Office to Village Justice John P. O'Shea.

*Deputy Mayor Pereira called upon Village Clerk Joseph R. Scalero to conduct the official business portion of the Organizational Meeting*

**Resolution No. 64-18**

Resolved to approve Mayor Scott P. Strauss' appointments of the following Village Officials:

**2018 APPOINTMENTS**

VILLAGE CLERK	JOSEPH R. SCALERO
DEPUTY VILLAGE CLERK	LINDA PARDO
REGISTRAR	JOSEPH R. SCALERO
DEPUTY REGISTRAR	CEU ARANTES
SUPERINTENDENT OF PUBLIC WORKS	THOMAS J. RINI
DEPUTY SUPERINTENDENT OF PUBLIC WORKS	LEONARD M. PALUMBO

SUPERINTENDENT OF THE BUILDING DEPARTMENT	DANIEL B. WHALEN
TREASURER	GIACOMO A. CICCONE
DEPUTY TREASURER	EGIDIO BELLI
VILLAGE AUDITOR	KRISTIANA A. SALERNO
SECRETARY TO THE ZONING BOARD OF APPEALS	PETER SMITH
SECRETARY TO THE PLANNING BOARD	DONNA THOMPSON
ACTIVITIES COORDINATOR	MARTA DE SOUSA
ASSISTANT ACTIVITIES COORDINATOR	ANNA ATHAN
COURT CLERK OF THE JUSTICE COURT	ELIZABETH BERNARDES
ASSOCIATE VILLAGE JUSTICE	STEVEN BARNWELL
VILLAGE ATTORNEY	JOHN P. GIBBONS, JR.
DEPUTY VILLAGE ATTORNEY	JOHN SPELLMAN
DEPUTY VILLAGE ATTORNEY	BENJAMIN J. TRUNCALE, JR.
DEPUTY VILLAGE ATTORNEY	PETER S. TRENTACOSTE
VILLAGE PROSECUTOR	PETER S. TRENTACOSTE
DEPUTY PROSECUTOR	BENJAMIN J. TRUNCALE, JR.
SPECIAL RETAINED COUNSEL	SPELLMAN RICE GIBBONS, POLIZZI & TRUNCALE, LLP
COUNSEL TO THE LIBRARY BOARD	RUSSELL BURCHER
COUNSEL TO THE ZONING BOARD OF APPEALS	BENJAMIN J. TRUNCALE, JR.
COUNSEL TO THE PLANNING BOARD/ ARCHITECTURAL REVIEW BOARD	BENJAMIN J. TRUNCALE, JR.
VILLAGE ENGINEER	D&B ENGINEERS AND ARCHITECTS, PC.
ELECTRICAL INSPECTOR	ELECTRICAL INSPECTORS, INC
FINANCIAL ADVISOR	CAPITAL MARKETS ADVISORS, LLC
BOND COUNSEL	HAWKINS DELAFIELD AND WOOD, LLC
INDEPENDENT AUDITORS	RYNKAR VAIL & BARRETT, LLP

POOL RECREATION BOARD

ANNE KEARNS	160 GARFIELD AVENUE	MINEOLA, NY 11501
CONNIE ALTVATER	26 RICHLEE COURT	MINEOLA, NY 11501
RICHARD MAHER	147 WALKER ROAD	MINEOLA, NY 11501

LIBRARY BOARD

BARBARA WALSH	138 ALBERTSON PLACE	MINEOLA, NY 11501
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PLANNING BOARD/ARCHITECTURAL REVIEW BOARD

NELSON INES	169 WARDWELL ROAD	MINEOLA, NY 11501
ED VOYER	425 LATHAM ROAD	MINEOLA, NY 11501
NICHOLAS PENNACHIO	241 COLUMBUS PARKWAY	MINEOLA, NY 11501

PLANNING BOARD ALTERNATE

LINDA RAMOS	107 WOODNUT PLACE	MINEOLA, NY 11501
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PLANNING BOARD CHAIRMAN

NICHOLAS PENNACCHIO	241 COLUMBUS PARKWAY	MINEOLA, NY 11501
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BOARD OF ETHICS

BERNADETTE PIZZARDI	12 SHORTRIDGE DRIVE	MINEOLA, NY 11501
ELIZABETH BERNARDES	359 BURKHARD AVENUE	MINEOLA, NY 11501
RUSS SUTHERLAND	3 BIRCHWOOD CT.	MINEOLA, NY 11501
CHET EASTON	182 MAIN STREET	MINEOLA, NY 11501
LISA DALFONSO-VALENTE	366 MINEOLA BLVD	MINEOLA, NY 11501

ZONING BOARD

PETER SMITH	159 ELDERBERRY ROAD	MINEOLA, NY 11501
CARL MARCHESE	170 LATHAM ROAD	MINEOLA, NY 11501

ZONING BOARD ALTERNATE

JANINE SARTORI	47 WEYBRIDGE ROAD	MINEOLA, NY 11501
TARA RYAN	180 ANDREWS ROAD	MINEOLA, NY 11501

ZONING BOARD CHAIRMAN

JAMES SHERRY	334 MARCELLUS ROAD	MINEOLA, NY 11501
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ASSESSORS

RICHARD MAHER	143 WALKER ROAD	MINEOLA, NY 11501
EUGENE MARTONIK	158 NUGENT STREET	NEW HYDE PK, NY 11040
PAUL WOTZAK	6 RAYMOND STREET	GLEN COVE, NY 11542

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Paul A. Pereira

**Vote:**

**Yes**

Mayor Scott P. Strauss  
Trustee Paul S. Cusato  
Trustee Paul A. Pereira  
Trustee George R. Durham  
Trustee Dennis J. Walsh

**No**

**Abstain**

Former Associate Village Justice Richard M. O’Callaghan administered the Oath of Office to Associate Village Justice Steven Barnwell.

**Resolution No. 65-18**

Resolved to appoint Trustee Paul A. Pereira as Deputy Mayor.

Motioned by Trustee George R. Durham  
Seconded by Trustee Dennis J. Walsh

<b>Vote:</b>		
<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

**Resolution No. 66-18**

Resolve to approve the list of public meetings and public hearings.

**INCORPORATED VILLAGE OF MINEOLA  
BOARD OF TRUSTEES  
Dates of Meetings for  
2018-2019**

<b>2018:</b>	Wednesday	April 2	7:00 pm	Organizational Meeting
	Wednesday	April 4		
	Wednesday	April 11	6:30 pm	Public Hearing/Work Session
	Wednesday	April 18	6:30 pm	Work Session/Public Hearing or Public Meeting
	Wednesday	May 2	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	May 9	6:30 pm	Public Hearing/Work Session
	Wednesday	May 16	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	June 6	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	June 13	6:30 pm	Public Hearing/Work Session
	Wednesday	June 20	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	July 4	No meeting in observance of Independence Day	
	Wednesday	July 11	6:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Aug. 1	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Aug. 8	6:30 pm	Public Meeting or Public Hearing
	Wednesday	Sept. 5	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Sept. 12	6:30 pm/7:30 pm	Public Hearing/Work Session
	Wednesday	Sept. 19	No meeting in observance of Yom Kippur	
	Wednesday	Oct. 3	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Oct. 10	6:30 pm/7:30 pm	Public Hearing/Work Session
	Wednesday	Oct. 17	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Nov. 7	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Nov. 14	6:30 pm/7:30 pm	Public Hearing/Work Session
	Wednesday	Nov. 21	No meeting in observance of Thanksgiving	
	Wednesday	Dec. 5	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Dec. 12	6:30 pm	Public Hearing/Work Session
	Wednesday	Dec. 19	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
<b>2019:</b>	Wednesday	Jan. 2	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Jan. 9	6:30 pm	Public Hearing/Work Session
	Wednesday	Jan. 16	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing

Wednesday	Feb. 6	6:30 pm/7:30 pm	Work Session/Public Meeting
Wednesday	Feb. 13	6:30 pm	Public Hearing/Work Session
Wednesday	Feb. 20	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
Wednesday	Mar. 6	6:30 pm/7:30 pm	Work Session/Public Meeting
Wednesday	Mar. 13	6:30 pm	Public Hearing/Work Session
Wednesday	Mar. 20	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
Wednesday	April 3	6:30 pm	Organizational Meeting

NOTE: Work Sessions of the Board of Trustees ordinarily commence at 6:30 pm and continue after Public Meetings and Hearings. Additional Public Hearing dates may be set by the Board of Trustees from time to time. All Work Sessions and other Special Meetings of the Board of Trustees are open to the public for observation in accordance with law unless a motion shall have been passed to go into Executive Session or a conference with counsel is requested. On evenings when Public Hearings are scheduled prior to a Public Meeting, the Public Meeting will begin at 7:30 pm or after the Hearing, whichever is later. All dates are subject to change.

Motioned by Trustee Paul A. Pereira  
 Seconded by Trustee George R. Durham

<b>Vote:</b>		
<u><b>Yes</b></u>	<u><b>No</b></u>	<u><b>Abstain</b></u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

**Resolution No. 67-18**

Resolve to authorize the Village Officials listed below for undertakings in the amounts as follows:

VILLAGE CLERK	\$150,000.00
DEPUTY VILLAGE CLERK	\$ 75,000.00
VILLAGE TREASURER	\$150,000.00
DEPUTY VILLAGE TREASURER	\$ 75,000.00
VILLAGE AUDITOR	\$ 75,000.00
VILLAGE JUSTICE	\$ 50,000.00
ACTING VILLAGE JUSTICE	\$ 25,000.00

Such undertakings will be in the form of a Bond of a Surety Company authorized to transact business in the State of New York and the expense thereof shall be a charge upon the Village of Mineola.

Motioned by Trustee George R. Durham  
 Seconded by Trustee Paul A. Pereira

<b>Vote:</b>		
<u><b>Yes</b></u>	<u><b>No</b></u>	<u><b>Abstain</b></u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

**Resolution No. 68-18**

Resolved, under Section 82 of the Village Law designating the Village Clerk as COLLECTOR OF TAXES AND ASSESSMENT and for the Village Clerk to be authorized to collect taxes and assessments of the Village.

Motioned by Trustee Paul S. Cusato  
 Seconded by Trustee Dennis J. Walsh

## Abstain

Mayor Scott P. Strauss  
Trustee Paul S. Cusato  
Trustee Paul A. Pereira  
Trustee George R. Durham  
Trustee Dennis J. Walsh

**Resolution No. 69-18**

Resolved, under Section 126A of the Village Law authorizing the Village Clerk and Collector of Taxes to be credited unpaid and uncollected taxes, if any, for the year 2018/2019.

Motioned by Trustee Paul A. Pereira  
Seconded by Trustee George R. Durham

**Vote:**

**Abstain**

Mayor Scott P. Strauss  
Trustee Paul S. Cusato  
Trustee Paul A. Pereira  
Trustee George R. Durham  
Trustee Dennis J. Walsh

**Resolution No. 70-18**

Resolved that the Mayor be authorized and directed to affix his signature as MAYOR of the Incorporated Village of Mineola upon all checks drawn upon the Village funds, in addition to the signature of the Treasurer or Deputy Treasurer for the official year 2018/2019.

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee George R. Durham

**Vote:**

## Abstain

Mayor Scott P. Strauss  
Trustee Paul S. Cusato  
Trustee Paul A. Pereira  
Trustee George R. Durham  
Trustee Dennis J. Walsh

**Resolution No. 71-18**

Resolved that in the absence or incapacitation of the Mayor, the Deputy Mayor be authorized to sign all checks in the place and stead of the Mayor, in addition to the signature of the Treasurer or Deputy Treasurer for the official year 2018/2019.

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Dennis J. Walsh

**Vote:**

**Abstain**

Mayor Scott P. Strauss  
Trustee Paul S. Cusato  
Trustee Paul A. Pereira  
Trustee George R. Durham  
Trustee Dennis J. Walsh

**Resolution No. 72-18**

Resolved to authorize the Treasurer as custodian of the Length of Service Award Program and the following persons as officers of the Length of Service Award Program:

Scott P. Strauss, Mayor  
Paul S. Cusato, Trustee  
Paul A. Pereira, Trustee  
George R. Durham, Trustee  
Dennis J. Walsh, Trustee

Motioned by Trustee Paul A. Pereira  
Seconded by Trustee George R. Durham

<b>Vote:</b>		
<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

**Resolution No. 73-18**

Resolved to authorize the following banks to be designated as DEPOSITORIES for deposits of all monies received by the Treasurer of the Village of Mineola:

CAPITAL ONE BANK	Mineola & Garden City Branches
FLUSHING BANK	Garden City Branch
VALLEY NATIONAL BANK	Mineola Branch

Motioned by Trustee Paul A. Pereira  
Seconded by Trustee Dennis J. Walsh

<b>Vote:</b>		
<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

**Resolution No. 74-18**

Resolved to appoint the *Mineola American* as the Official Village Newspaper.

Motioned by Trustee Paul A. Pereira  
Seconded by Trustee George R. Durham

<b>Vote:</b>		
<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

**Resolution No. 75-18**

Resolved to adopt the following policies for the Village of Mineola:

Cellular Phone Policy  
Community Development Outreach Policy  
Compensation and Benefit Policy for Elected  
and Appointed Officers  
Computer Policy  
Credit Card Use Policy  
Drug and Alcohol Testing Policy  
Equal Employment Policy Statement  
Fair Housing Policy

Fixed Asset Policy  
Fraud Policy  
Fund Balance Policy  
Investment Policy  
Purchasing & Procurement Policy  
Travel Expense Reimbursement Policy  
Vehicle Use Policy  
Workplace Violence Policy

Motioned by Trustee George R. Durham  
Seconded by Trustee Paul A. Pereira

**Vote:**

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Brother Joseph Bellizzi of Chaminade High School offered a closing Benediction.

The meeting concluded at 8:00 PM.