

Minutes – Organizational Meeting 04/05/06

Minutes of the meeting of the Board of Trustees of the Incorporated Village of Mineola held Wednesday, April 5, 2006 Village Hall, 155 Washington Avenue, Mineola, New York 11501

PRESENT: Mayor Jack M. Martins
Trustee Lawrence A. Werther
Trustee Linda Fairgrieve
Trustee Paul S. Cusato
Trustee John S. DaVanzo

ALSO PRESENT: Village Attorney John Spellman
Village Clerk Joseph R. Scalero
Acting Village Treasurer Giacomo Ciccone
Deputy Village Clerk Janet H. Zalkin
Deputy Treasurer Carl Marchese

Sunshine Observers: 25 Observers

Mayor Martins opened the meeting at 6:40 PM.

Resolution No. 71-06

Resolved to appoint Joseph R. Scalero to the position of Village Clerk.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee John S. DaVanzo

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Trustee Linda Fairgrieve		
Trustee John S. DaVanzo		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Mayor Jack M. Martins		

Resolution No. 72-06

Resolved to appoint Janet H. Zalkin to the position of Deputy Village Clerk.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Lawrence A. Werther

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Trustee Linda Fairgrieve		
Trustee John S. DaVanzo		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Mayor Jack M. Martins		

Resolution No. 73-06

Resolved to appoint Joseph R. Scalero to the position of Registrar.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee John S. DaVanzo

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Trustee Linda Fairgrieve		
Trustee John S. DaVanzo		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Mayor Jack M. Martins		

Resolution No. 74-06

Resolved to appoint Maureen Gillick to the position of Deputy Registrar.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Lawrence A. Werther

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Trustee Linda Fairgrieve		
Trustee John S. DaVanzo		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Mayor Jack M. Martins		

Resolution No. 75-06

Resolved to appoint Ceu Lopes to the position of Sub-registrar.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Lawrence A. Werther

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Trustee Linda Fairgrieve		
Trustee John S. DaVanzo		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Mayor Jack M. Martins		

Resolution No. 76-06

Resolved to appoint Thomas J. Rini to the position of Superintendent of Public Works.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee John S. DaVanzo

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Resolution No. 77-06

Resolved to appoint Daniel B. Whalen to the position of Superintendent of the Building Department.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee John S. DaVanzo

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Resolution No. 78-06

Resolved to appoint Ronald J. Ciesinski to the position of Assistant Superintendent of Public Works.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Lawrence A. Werther

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Resolution No. 79-06

Resolved to appoint Giacomo A. Ciccone to the position of Treasurer.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee John S. DaVanzo

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Resolution No. 80-06

Resolved to appoint Carl Marchese to the position of Deputy Treasurer.

Motioned by Trustee Lawrence A. Werther

Seconded by Trustee John S. DaVanzo

Vote:

Yes

Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Mayor Jack M. Martins

No

Trustee Linda Fairgrieve
Trustee Paul S. Cusato

Abstain

Resolution No. 81-06

Resolved to appoint Frederick Booher to the position of Water Department Supervisor.

Motioned by Trustee Paul S. Cusato

Seconded by Trustee Lawrence A. Werther

Vote:

Yes

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

No

Abstain

Resolution No. 82-06

Resolved to appoint Charles Sleafte to the position of Library Director.

Motioned by Trustee Paul S. Cusato

Seconded by Trustee John S. DaVanzo

Vote:

Yes

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

No

Abstain

Resolution No. 83-06

Resolved to appoint Valerie Passarella to the position of Court Clerk of the Justice Court.

Motioned by Trustee Lawrence A. Werther

Seconded by Trustee Paul S. Cusato

Vote:

Yes

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

No

Abstain

Resolution No. 84-06

Resolved to appoint Marta De Sousa to the position of Activities Coordinator.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee John S. DaVanzo

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Resolution No. 85-06

Resolved to appoint Anna Athan to the position of Assistant Activities Coordinator.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee Paul S. Cusato

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Resolution No. 86-06

Resolved to appoint John Spellman to the position of Village Attorney.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee John S. DaVanzo

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Resolution No. 87-06

Resolved to appoint John P. Gibbons to the position of Village Prosecutor.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Lawrence A. Werther

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Resolution No. 88-06

Resolved to appoint Benjamin Truncale to the position of Deputy Prosecutor.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Lawrence A. Werther

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Trustee Linda Fairgrieve		
Trustee John S. DaVanzo		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Mayor Jack M. Martins		

Resolution No. 89-06

Resolved to appoint the law firm of Spellman, Rice, Shure, Gibbons, McDonough and Polizzi, LLP as Special Retained Counsel.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee Paul S. Cusato

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Trustee Linda Fairgrieve		
Trustee John S. DaVanzo		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Mayor Jack M. Martins		

Resolution No. 90-06

Resolved to appoint John P. Gibbons to the position of Counsel to the Board of Zoning and Appeals.

Motioned by Trustee John S. DaVanzo
Seconded by Trustee Lawrence A. Werther

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Trustee Linda Fairgrieve		
Trustee John S. DaVanzo		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Mayor Jack M. Martins		

Resolution No. 91-06

Resolved to appoint Russell Burcheri to the position of Counsel to the Library Board.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee Paul S. Cusato

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Trustee Linda Fairgrieve		
Trustee John S. DaVanzo		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Mayor Jack M. Martins		

Resolution No. 92-06

Resolved to appoint Peter Bee to position of Counsel to the Planning Board.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee John S. DaVanzo

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Resolution No. 93-06

Resolved to approve the following list of public meeting and public hearings:

**INCORPORATED VILLAGE OF MINEOLA
BOARD OF TRUSTEES**

**Dates of Meetings for
2006-2007**

2006:	Saturday	April 8	11:00AM Public Hearing (Police)
	Tuesday	April 11	6:30PM/7:30PM Public Hearing (Budget)
	Wednesday	April 19	6:30 PM/7:30PM Work Session/Public Hearing
	Wednesday	April 26	6:30PM/7:30PM Public Hearing (Master Plan)
	Wednesday	May 3	6:30PM/7:30PM Work Session/Public Meeting
	Wednesday	May 10	6:30PM Public Hearing/Work Session
	Wednesday	May 17	6:30PM/7:30PM Work Session/Public Meeting or Public Hearing
	Wednesday	June 7	6:30PM/7:30PM Work Session/Public Meeting
	Wednesday	June 14	6:30PM Public Hearing/Work Session
	Wednesday	June 12	6:30PM/7:30PM Work Session/Public Meeting or Public Hearing
	Wednesday	July 12	6:30PM/7:30PM Work Session/Public Meeting
	Wednesday	July 19	6:30PM Public Meeting or Public Hearing
	Wednesday	Aug. 2	6:30PM/7:30PM Work Session/Public Meeting
	Wednesday	Aug. 9	6:30PM Public Meeting or Public Hearing
	Wednesday	Sept. 6	6:30PM/7:30PM Work Session/Public Meeting
	Wednesday	Sept. 13	6:30PM Public Hearing/Work Session
	Wednesday	Sept. 20	6:30PM/7:30PM Work Session/Public Meeting or Public Hearing
	Wednesday	Oct. 4	6:30PM/7:30PM Work Session/Public Meeting
	Wednesday	Oct. 11	6:30PM Public Hearing/ Work Session
	Wednesday	Oct. 18	6:30PM/7:30PM Work Session/Public Meeting or Public Hearing
	Wednesday	Nov. 1	6:30PM/7:30PM Work Session/Public Meeting
	Wednesday	Nov. 8	6:30PM Public Hearing/Work Session
	Wednesday	Nov. 15	6:30PM/7:30PM Work Session/Public Meeting or Public Hearing
	Wednesday	Dec. 6	6:30PM/7:30PM Work Session/Public Meeting
	Wednesday	Dec. 13	6:30PM Public Hearing/Work Session
	Wednesday	Dec. 20	6:30PM/7:30PM Work Session/Public Meeting or Public Hearing
2007:	Wednesday	Jan. 3	6:30PM/7:30PM Work Session/Public Meeting
	Wednesday	Jan. 10	6:30PM Public Hearing/Work Session
	Wednesday	Jan. 17	6:30PM/7:30PM Work Session/Public Meeting or Public Hearing
	Wednesday	Feb. 7	6:30PM/7:30PM Work Session/Public Meeting
	Wednesday	Feb. 14	6:30PM Public Hearing/Work Session
	Wednesday	Feb. 21	6:30PM/7:30PM Work Session/Public Meeting or Public Hearing

Wednesday	Mar. 7	6:30PM/7:30PM	Work Session/Public Meeting
Wednesday	Mar. 14	6:30PM	Public Hearing/Work Session
Wednesday	Mar. 21	6:30PM	(Certify Election Results)
Monday	April 9	7:00PM	Organization Night

NOTE: Work Sessions of the Board of Trustees ordinarily commence at 6:30PM and continue after Public Meetings and Hearings. Additional Public Hearing dates may be set by the Board of Trustees from time to time. All Work Sessions and other Special Meetings of the Board of Trustees are open to the public for observation in accordance with law unless a motion shall have been passed to go into Executive Session or a conference with counsel is requested. On evenings when Public Hearings are scheduled prior to a Public Meeting, the Public Meeting will begin at 7:30PM or after the Hearing, whichever is later. All dates are subject to change.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Lawrence A. Werther

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Trustee Linda Fairgrieve		
Trustee John S. DaVanzo		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Mayor Jack M. Martins		

Resolution No. 94-06

Resolved to authorize the Village Officials listed below for undertakings in the amounts as follows:

Village Clerk	\$25,000.00
Village Treasurer	\$25,000.00
Village Justice	\$4,000.00

Such undertakings will be in the form of a Bond of a Surety Company authorized to transact business in the State of New York and the expense thereof shall be a charge upon the Village of Mineola.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee John S. DaVanzo

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Trustee Linda Fairgrieve		
Trustee John S. DaVanzo		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Mayor Jack M. Martins		

Resolution No. 95-06

Resolved to approve under Section 82 of the Village Law designating the Village Clerk as COLLECTOR OF TAXES AND ASSESSMENT and the Village Clerk to be authorized to collect taxes and assessment of the Village.

Motioned by Trustee John S. DaVanzo
Seconded by Trustee Lawrence A. Werther

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Trustee Linda Fairgrieve		
Trustee John S. DaVanzo		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Mayor Jack M. Martins		

Resolution No. 96-06

Resolved to approve under Section 126A of the Village Law authorizing the Village Clerk and Collector of Taxes be credited unpaid and uncollected taxes, if any, for the year 2006/2007.

Motioned by Trustee Lawrence A. Werther

Seconded by Trustee Paul S. Cusato

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve

Trustee John S. DaVanzo

Trustee Lawrence A. Werther

Trustee Paul S. Cusato

Mayor Jack M. Martins

Resolution No. 97-06

Resolved that the Mayor be authorized and directed to affix his signature as MAYOR of the Incorporated Village of Mineola upon all checks drawn upon the Village funds, in addition to the signature of the Treasurer for the official year 2006-2007.

Motioned by Trustee Lawrence A. Werther

Seconded by Trustee Paul S. Cusato

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve

Trustee John S. DaVanzo

Trustee Lawrence A. Werther

Trustee Paul S. Cusato

Mayor Jack M. Martins

Resolution No. 98-06

Resolved to appoint Lawrence A. Werther to the position of Deputy Mayor.

Motioned by Trustee John S. DaVanzo

Seconded by Trustee Paul S. Cusato

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve

Trustee John S. DaVanzo

Trustee Paul S. Cusato

Mayor Jack M. Martins

Trustee Lawrence A. Werther

Resolution No. 99-06

Resolved that in the absence of the Mayor, the Deputy Mayor be authorized to sign all checks in the place and stead of the Mayor, in addition to the signature of the Treasurer for the official year 2006-2007.

Motioned by Trustee Paul S. Cusato

Seconded by Trustee John S. DaVanzo

Vote:

Yes

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Paul S. Cusato
Mayor Jack M. Martins

No

Abstain

Trustee Lawrence A. Werther

Resolution No. 100-06

Resolved to approve the following banks to be designated as DEPOSITORIES for deposits of all monies received by the Treasurer of the Village of Mineola:

BANK OF AMERICA
STATE BANK OF LI
NORTH FORK BANK
COMMERCE BANK
BCP BANK

Mineola Branch
Mineola & New Hyde Park Branches
Mineola Branch
Mineola & Garden City Branches
Mineola Branch

Motioned by Trustee Paul S. Cusato
Seconded by Trustee John S. DaVanzo

Vote:

Yes

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Paul S. Cusato
Mayor Jack M. Martins

No

Abstain

Trustee Lawrence A. Werther

Resolution No. 101-06

Resolved to appoint the *Mineola American* as the official Village Newspaper.

Motioned by Trustee John S. DaVanzo
Seconded by Trustee Lawrence A. Werther

Vote:

Yes

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

No

Abstain

Resolution No. 102-06

Resolved to adopt the following policies for the Village of Mineola:

<i>Vehicle Use Policy</i>	<i>Investment Policy</i>
<i>Cellular Phone Policy</i>	<i>Computer Policy</i>
<i>Asset Policy</i>	<i>Fraud Policy</i>
<i>Purchase and Procurement Policy</i>	

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee Paul S. Cusato

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Mayor Martins announced the following Trustee Liaison Assignments:

*Trustee Linda Fairgrieve
Justice Court
CSEA/Teamsters
Water/Sewer Department
Board of Education*

*Trustee John S. DaVanzo
Building Dept./Code Enforcement
Senior Citizens
Mineola Volunteer Ambulance
MAA-PAL*

*Trustee Paul S. Cusato
Mineola Fire Department
Historical Society
Assessors
CSEA/Teamsters*

*Trustee Lawrence A. Werther
Chamber of Commerce
Mineola Auxiliary Police Department
Community Planning Board
Library*

*Mayor Jack M. Martins
Youth & Recreation
Winthrop-University Hospital
Department of Public Works
Community Pool*

Mayor Martins requested a motion to go into Executive Session at 7:05 PM.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee Paul S. Cusato

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Mayor Martins requested a motion to come out of Executive Session at 7:15 PM.

Motioned by Trustee John S. DaVanzo
Seconded by Trustee Lawrence A. Werther

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Resolution No. 103-06

Resolved to establish the position of Messenger in the Village Clerk's Department.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee Paul S. Cusato

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Resolution No. 104-06

Resolved to approve the following appointments to Village Boards:

POOL RECREATION BOARD – 3YEAR TERM

JAY MONACO
RICHARD MAHER

LIBRARY BOARD – 3 YEAR TERM

TOM WINTERS
WALTER HOBBS

ZONING BOARD – 5 YEAR TERM

JOHN CARWAY

ASSESSORS – ANNUAL TERM

RICK MAHER
EUGENE MARTONIK
PAUL R. WOTZAK

PLANNING BOARD / ARCHITECTURAL REVIEW BOARD– 3 YEARS

NELSON INNES
NICHOLAS S. PINNACCHIO

BOARD OF ETHICS – ANNUAL TERM

VINCENT CARDINAL
JOAN HOBBS
RUSS SUTHERLAND
FR. THOMAS GOMIDE
TOM WINTERS

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee John S. DaVanzo

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve
Trustee John S. DaVanzo
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Mayor Jack M. Martins

Special Meeting to Review 2006/2007 Tentative Budget

Superintendent of Public Works, Thomas J. Rini presented the budget for the Public Works Department.

Village Clerk, Joseph R. Scalero presented the budget for the Village Clerk's Department.

Water Department Supervisor, Frederick Booher presented the Water Department budget lines.

Village Treasurer, Giacomo A. Ciccone presented the Accounting Department budget and discussed various aspects of the Tentative Budget 2006/2007.

Trustee Linda Fairgrieve requested a motion to increase the Contingency line of the Village budget by \$100,000.00 to cover the costs that may be incurred by the proposed feasibility study resulting from the Request for Proposals for an independent consultant for the Police Task Force Report.

Village Clerk, Joseph R. Scalero polled the Board:

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve

Trustee John S. DaVanzo

Trustee Paul S. Cusato

Trustee Lawrence A. Werther

Mayor Jack M. Martins

Mayor Martins requested a motion to close the meeting at 9:15 PM.

Motioned by Trustee Lawrence A. Werther

Seconded by Trustee John S. DaVanzo

Vote:

Yes

No

Abstain

Trustee Linda Fairgrieve

Trustee John S. DaVanzo

Trustee Lawrence A. Werther

Trustee Paul S. Cusato

Mayor Jack M. Martins

Respectfully submitted,

Joseph R. Scalero

Village Clerk