

**Minutes – Organization Night**  
**April 4, 2022**

Minutes of the Organization Meeting of the Board of Trustees of the Incorporated Village of Mineola held Monday April 4, 2022 at Village Hall, 155 Washington Avenue Mineola, New York 11501. The meeting commenced at 7:05 PM

**PRESENT:** Mayor Scott P. Strauss  
Trustee Paul S. Cusato  
Trustee Paul A. Pereira  
Trustee Janine Sartori

**ALSO PRESENT:** Village Attorney John P. Gibbons, Jr.  
Village Clerk Bryan L. Rivera  
Deputy Village Clerk Linda Pardo

**Press Observer:** *Williston Times*

*James Sherry served as Master of Ceremonies.*

The evening began with the Mineola Fire Department Honor Guard’s Presentation of the Colors.

United States Marine Corps Veteran and Mineola High School teacher John Fretz led the Pledge of Allegiance.

Mineola High School student Bridget Cunningham performed the National Anthem.

Deacon Brian Mannix of Corpus Christi Parish offered an Invocation.

Master of Ceremonies James Sherry welcomed dignitaries in attendance.

Mayor Scott P. Strauss delivered welcoming remarks.

Former Senator Jack M. Martins administered the Oath of Office to Mayor Paul A. Pereira.

Former Mayor Scott P. Strauss administered the Oath of Office to Trustee Janine Sartori.

Town of North Hempstead Councilman Dennis J. Walsh administered the Oath of Office to Trustee Jeffrey M. Clark.

Nassau County Administrative Judge Vito M. DeStefano administered the Oath of Office to Village Justice Scott Fairgrieve.

*James Sherry called upon Village Clerk Bryan L. Rivera to conduct the official business portion of the Organizational Meeting*

**Resolution No. 077-22**

Resolved to approve Mayor Paul A. Pereira’s appointments of the following Village Officials:

## **2022 APPOINTMENTS**

VILLAGE CLERK	BRYAN L. RIVERA
DEPUTY VILLAGE CLERK	LINDA PARDO
SUPERINTENDENT OF PUBLIC WORKS	THOMAS J. RINI
DEPUTY SUPERINTENDENT OF PUBLIC WORKS	LEONARD M. PALUMBO
TREASURER	GIACOMO A. CICCONE
DEPUTY TREASURER	EGIDIO J. BELLI
VILLAGE AUDITOR	KRISTIANA SALERNO
SECRETARY TO THE ZONING BOARD OF APPEALS	PETER SMITH
SECRETARY TO THE PLANNING BOARD	DONNA THOMPSON
ACTIVITIES COORDINATOR	MARTA DE SOUSA
ASSISTANT ACTIVITIES COORDINATOR	ANNA ATHAN
LIBRARY DIRECTOR	CHARLES SLEEFE
DEPUTY PARKING SUPERVISOR	DANIEL RAMALHETE
COURT CLERK OF THE JUSTICE COURT	ELIZABETH BERNARDES
ASSOCIATE VILLAGE JUSTICE	STEVEN BARNWELL
VILLAGE ATTORNEY	JOHN P. GIBBONS, JR.
DEPUTY VILLAGE ATTORNEY	BENJAMIN J. TRUNCALE, JR.
DEPUTY VILLAGE ATTORNEY	PETER S. TRENTACOSTE
VILLAGE PROSECUTOR	PETER S. TRENTACOSTE
DEPUTY PROSECUTOR	BENJAMIN J. TRUNCALE, JR.
SPECIAL RETAINED COUNSEL	SPELLMAN GIBBONS POLIZZI TRUNCALE & TRENTACOSTE, LLP
COUNSEL TO THE LIBRARY BOARD	BENJAMIN J. TRUNCALE, JR.
COUNSEL TO THE ZONING BOARD OF APPEALS	BENJAMIN J. TRUNCALE, JR.
COUNSEL TO THE PLANNING BOARD/ ARCHITECTURAL REVIEW BOARD	BENJAMIN J. TRUNCALE, JR.

VILLAGE ENGINEER	D&B ENGINEERS AND ARCHITECTS
ELECTRICAL INSPECTOR	ELECTRICAL INSPECTORS, INC.
FINANCIAL ADVISOR	CAPITAL MARKETS ADVISORS, LLC
BOND COUNSEL	HAWKINS DELAFIELD AND WOOD, LLP
INDEPENDENT AUDITORS	RYNKAR VAIL & BARRETT, LLP

POOL RECREATION BOARD

MARY ANN LANGONE	166 ELDERBERRY ROAD	MINEOLA, NY 11501
KENNETH SOLOSKY	348 HORTON HIGHWAY	MINEOLA, NY 11501
HEATHER COIRO	370 LATHAM ROAD	MINEOLA, NY 11501

LIBRARY BOARD

MARY JO LOVE	323 LATHAM ROAD	MINEOLA, NY 11501
MARYANNE WARNECKE	181 LINCOLN AVENUE	MINEOLA, NY 11501
ANGELA WASSERMAN	25 FAIRFIELD AVENUE	MINEOLA, NY 11501

PLANNING BOARD/ARCHITECTURAL REVIEW BOARD

JOE GRILO	318 WELLINGTON ROAD	MINEOLA, NY 11501
KEN WEISS	328 BUCHANAN AVENUE	MINEOLA, NY 11501

PLANNING BOARD/ARCHITECTURAL REVIEW BOARD CHAIRMAN

NICHOLAS PENNACCHIO	241 COLUMBUS PARKWAY	MINEOLA, NY 11501
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PLANNING BOARD/ARCHITECTURAL REVIEW BOARD ALTERNATE

JOSEPH ROWAN	140 SIMONSON ROAD	MINEOLA, NY 11501
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BOARD OF ETHICS

BERNADETTE PIZZARDI	12 SHORTRIDGE DRIVE	MINEOLA, NY 11501
ELIZABETH BERNARDES	359 BURKHARD AVENUE	MINEOLA, NY 11501
RUSSELL SUTHERLAND	3 BIRCHWOOD COURT	MINEOLA, NY 11501
CHET EASTON	182 MAIN STREET	MINEOLA, NY 11501
LISA DALFONSO-VALENTE	366 MINEOLA BOULEVARD	MINEOLA, NY 11501

ZONING BOARD

PETER SMITH	159 ELDERBERRY ROAD	MINEOLA, NY 11501
WILLIAM GRIMM, JR.	96 WHEELER AVENUE	MINEOLA, NY 11501
WILLIAM MAHONEY	205 ROSELLE STREET	MINEOLA, NY 11501

ZONING BOARD ALTERNATE

RAYMOND POWERS	356 WHITE ROAD	MINEOLA, NY 11501
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ZONING BOARD CHAIRMAN

JAMES SHERRY                      1 3<sup>RD</sup> AVENUE                      MINEOLA, NY 11501

ASSESSORS

RICHARD MAHER                      143 WALKER ROAD                      MINEOLA, NY 11501  
EUGENE MARTONIK                      158 NUGENT STREET                      NEW HYDE PK, NY 11040  
PAUL WOTZAK                      6 RAYMOND STREET                      GLEN COVE, NY 11542

ASSESSMENT REVIEW BOARD

ANDREW WARD                      42 WISTERIA AVENUE                      MINEOLA, NY 11501  
PHILIP WASSERMAN                      25 FAIRFIELD AVENUE                      MINEOLA, NY 11040

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Jeffrey M. Clark

**Vote:**  
Yes                                      No                                      Abstain  
Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark

**Resolution No. 078-22**

Resolved to appoint Trustee Janine Sartori as Deputy Mayor.

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Jeffrey M. Clark

**Vote:**  
Yes                                      No                                      Abstain  
Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark

**Resolution No. 079-22**

Resolved to approve the list of public meetings and public hearings.

**INCORPORATED VILLAGE OF MINEOLA  
BOARD OF TRUSTEES  
Dates of Meetings for  
2022-2023**

<b>2022:</b>	Wednesday	April 6	6:30 pm/7:00 pm	Work Session/Public Meeting
	Wednesday	April 13	6:30 pm	Public Hearing/Work Session
	Wednesday	April 20	6:30 pm/7:00 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	May 4	6:30 pm/7:00 pm	Work Session/Public Meeting
	Wednesday	May 11	6:30 pm	Public Hearing/Work Session
	Wednesday	May 18	6:30 pm/7:00 pm	Work Session/Public Meeting or Public Hearing

	Wednesday	June 1	6:30 pm/7:00 pm	Work Session/Public Meeting
	Wednesday	June 8	6:30 pm	Public Hearing/Work Session
	Wednesday	June 15	6:30 pm/7:00 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	July 6	6:30 pm/7:00 pm	Work Session/Public Meeting
	Wednesday	July 13	6:30 pm	Public Hearing/Work Session
	Wednesday	Aug. 3	6:30 pm/7:00 pm	Work Session/Public Meeting
	Wednesday	Sept. 7	6:30 pm/7:00 pm	Work Session/Public Meeting
	Wednesday	Sept. 14	6:30 pm	Public Hearing/Work Session
	Wednesday	Sept. 21	6:30/7:00 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Oct. 5	6:30 pm/7:00 pm	Work Session/Public Meeting
	Wednesday	Oct. 12	6:30 pm	Public Hearing/Work Session
	Wednesday	Oct. 19	6:30 pm/7:00 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Nov. 2	6:30 pm/7:00 pm	Work Session/Public Meeting
	Wednesday	Nov. 9	6:30 pm	Public Hearing/Work Session
	Wednesday	Nov. 16	6:30 pm/7:00 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Dec. 7	6:30 pm/7:00 pm	Work Session/Public Meeting
	Wednesday	Dec. 14	6:30 pm	Public Hearing/Work Session
	Wednesday	Dec. 21	6:30 pm/7:00 pm	Work Session/Public Meeting or Public Hearing
<b>2023:</b>	Wednesday	Jan. 4	6:30 pm/7:00 pm	Work Session/Public Meeting
	Wednesday	Jan. 11	6:30 pm	Public Hearing/Work Session
	Wednesday	Jan. 18	6:30 pm/7:00 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Feb. 1	6:30 pm/7:00 pm	Work Session/Public Meeting
	Wednesday	Feb. 8	6:30 pm	Public Hearing/Work Session
	Wednesday	Feb. 15	6:30 pm/7:00 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Mar. 1	6:30 pm/7:00 pm	Work Session/Public Meeting
	Wednesday	Mar. 8	6:30 pm	Public Hearing/Work Session
	Wednesday	Mar. 15	6:30 pm	Work Session/Public Mtg/Certify Election Results
	Monday	April 3	7:00 pm	Organizational Meeting

NOTE: Work Sessions of the Board of Trustees ordinarily commence at 6:30 pm and continue after Public Meetings and Hearings. Additional Public Hearing dates may be set by the Board of Trustees from time to time. All Work Sessions and other Special Meetings of the Board of Trustees are open to the public for observation in accordance with law unless a motion shall have been passed to go into Executive Session or a conference with counsel is requested. On evenings when Public Hearings are scheduled prior to a Public Meeting, the Public Meeting will begin at 7:00 pm or after the Hearing, whichever is later. All dates are subject to change.

Motioned by Trustee Janine Sartori  
Seconded by Trustee Paul S. Cusato

**Vote:**

**Yes**

**No**

**Abstain**

Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark

**Resolution No. 080-22**

Resolved to authorize the Village Officials listed below for undertakings in the amounts as follows:

VILLAGE CLERK	\$150,000.00
DEPUTY VILLAGE CLERK	\$75,000.00
VILLAGE TREASURER	\$150,000.00
DEPUTY VILLAGE TREASURER	\$75,000.00
VILLAGE AUDITOR	\$75,000.00
VILLAGE JUSTICE	\$50,000.00
ACTING VILLAGE JUSTICE	\$25,000.00

Such undertakings will be in the form of a Bond of a Surety Company authorized to transact business in the State of New York and the expense thereof shall be a charge upon the Village of Mineola.

Motioned by Trustee Janine Sartori  
 Seconded by Trustee Paul S. Cusato

**Vote:**  
Yes No Abstain  
 Mayor Paul A. Pereira  
 Trustee Paul S. Cusato  
 Trustee Janine Sartori  
 Trustee Jeffrey M. Clark

**Resolution No. 081-22**

Resolved, under Section 82 of the Village Law designating the Village Clerk as COLLECTOR OF TAXES AND ASSESSMENT and for the Village Clerk to be authorized to collect taxes and assessments of the Village.

Motioned by Trustee Paul S. Cusato  
 Seconded by Trustee Jeffrey M. Clark

**Vote:**  
Yes No Abstain  
 Mayor Paul A. Pereira  
 Trustee Paul S. Cusato  
 Trustee Janine Sartori  
 Trustee Jeffrey M. Clark

**Resolution No. 082-22**

Resolved, under Section 126A of the Village Law authorizing the Village Clerk and Collector of Taxes to be credited unpaid and uncollected taxes, if any, for the year 2022/2023.

Motioned by Trustee Paul S. Cusato  
 Seconded by Trustee Janine Sartori

**Vote:**  
Yes No Abstain  
 Mayor Paul A. Pereira  
 Trustee Paul S. Cusato  
 Trustee Janine Sartori  
 Trustee Jeffrey M. Clark

**Resolution No. 083-22**

Resolved that the Mayor be authorized and directed to affix his signature as MAYOR of the Incorporated Village of Mineola upon all checks drawn upon the Village funds, in addition to the signature of the Treasurer or Deputy Treasurer for the official year 2022/2023.

Motioned by Trustee Janine Sartori  
Seconded by Trustee Paul S. Cusato

**Vote:**  

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Paul A. Pereira		
Trustee Paul S. Cusato		
Trustee Janine Sartori		
Trustee Jeffrey M. Clark		

**Resolution No. 084-22**

Resolved that in the absence or incapacitation of the Mayor, the Deputy Mayor be authorized to sign all checks in the place and stead of the Mayor, in addition to the signature of the Treasurer or Deputy Treasurer for the official year 2022/2023.

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Jeffrey M. Clark

**Vote:**  

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Paul A. Pereira		
Trustee Paul S. Cusato		
Trustee Janine Sartori		
Trustee Jeffrey M. Clark		

**Resolution No. 085-22**

Resolved to authorize the Treasurer as custodian of the Length of Service Award Program and the following persons as officers of the Length of Service Award Program:

Paul A. Pereira, Mayor  
Paul S. Cusato, Trustee  
Janine Sartori, Trustee  
Jeffrey M. Clark, Trustee

Motioned by Trustee Janine Sartori  
Seconded by Trustee Paul S. Cusato

**Vote:**  

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Paul A. Pereira		
Trustee Paul S. Cusato		
Trustee Janine Sartori		
Trustee Jeffrey M. Clark		

**Resolution No. 086-22**

Resolved to authorize the following bank to be designated as DEPOSITORIES for deposits of all monies received by the Treasurer of the Village of Mineola:

HANOVER BANK                      Mineola & Garden City Park Branches

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Janine Sartori

**Vote:**  
Yes    No    Abstain  
Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark

**Resolution No. 087-22**

Resolved to appoint the *Nassau Illustrated News* as the Official Village Newspaper.

Motioned by Trustee Janine Sartori  
Seconded by Trustee Jeffrey M. Clark

**Vote:**  
Yes    No    Abstain  
Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark

**Resolution No. 088-22**

Resolved to adopt the following policies for the Village of Mineola:

- |  |                                     |
|--|-------------------------------------|
| Community Development Outreach Policy                              | Fraud Policy                        |
| Compensation and Benefit Policy for Elected and Appointed Officers | Fund Balance Policy                 |
| Computer Policy  | Investment Policy                   |
| Credit Card Use Policy   | Pandemic Emergency Plan             |
| Drug and Alcohol Testing Policy                                    | Purchasing & Procurement Policy     |
| Equal Employment Policy Statement                                  | Sexual Harassment Policy            |
| Fair Housing Policy  | Travel Expense Reimbursement Policy |
| Fixed Asset Policy   | Vehicle Use Policy                  |
|  | Workplace Violence Policy           |

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Janine Sartori

**Vote:**  
Yes    No    Abstain  
Mayor Paul A. Pereira  
Trustee Paul S. Cusato  
Trustee Janine Sartori  
Trustee Jeffrey M. Clark



Rabbi Anchelle Perl of Chabad of Mineola offered a closing Benediction.

Mayor Paul A. Pereira made a motion to close the meeting at 8:20 PM.

Motioned by Trustee Jeffrey M. Clark  
Seconded by Trustee Paul S. Cusato

<b>Vote:</b>		
<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>
Mayor Paul A. Pereira		
Trustee Paul S. Cusato		
Trustee Janine Sartori		
Trustee Jeffrey M. Clark		

Respectfully submitted,

\_\_\_\_\_  
Bryan L. Rivera  
Village Clerk