

**Minutes – Organizational Meeting
October 7, 2020**

Minutes of the Organizational Meeting of the Board of Trustees of the Incorporated Village of Mineola held Wednesday October 7, 2020 at Village Hall, 155 Washington Avenue Mineola, New York 11501. The meeting commenced at 7:00 PM

PRESENT: Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham
Trustee Dennis J. Walsh

ALSO PRESENT: Village Attorney John P. Gibbons, Jr.
Village Clerk Joseph R. Scalero
Deputy Village Clerk Linda Pardo

Press Observer: *None*

Mayor Scott P. Strauss served as Master of Ceremonies.

The evening began with the Mineola Fire Department Honor Guard's Presentation of the Colors.

Mayor Strauss led the Pledge of Allegiance.

Mineola High School senior Deborah DosSantos performed the National Anthem.

Father Malcolm J. Burns of Corpus Christi Parish offered an Invocation.

Master of Ceremonies Mayor Scott P. Strauss welcomed dignitaries in attendance.

Mayor Scott P. Strauss administered the Oath of Office to Trustee Paul A. Pereira.

East Williston Mayor Bonnie Parente administered the Oath of Office to Trustee Paul S. Cusato.

Nassau County Administrative Judge Norman St. George administered the Oath of Office to Village Justice Scott Fairgrieve.

Mayor Strauss called upon Village Clerk Joseph R. Scalero to conduct the official business portion of the Organizational Meeting

Resolution No. 190-20

Resolved to confirm Mayor Scott P. Strauss' appointments of the Village Officials:

2020 APPOINTMENTS

VILLAGE CLERK	JOSEPH R. SCALERO
DEPUTY VILLAGE CLERK	LINDA PARDO
REGISTRAR	JOSEPH R. SCALERO
DEPUTY REGISTRAR	CEU ARANTES

SUPERINTENDENT OF PUBLIC WORKS	THOMAS J. RINI
DEPUTY SUPERINTENDENT OF PUBLIC WORKS	LEONARD M. PALUMBO
SUPERINTENDENT OF THE BUILDING DEPARTMENT	DANIEL B. WHALEN
TREASURER	GIACOMO A. CICCONE
DEPUTY TREASURER	EGIDIO BELLI
SECRETARY TO THE ZONING BOARD OF APPEALS	PETER SMITH
SECRETARY TO THE PLANNING BOARD	DONNA THOMPSON
ACTIVITIES COORDINATOR	MARTA DE SOUSA
ASSISTANT ACTIVITIES COORDINATOR	ANNA ATHAN
PARKING SUPERVISOR	THOMAS WINTERS
COURT CLERK OF THE JUSTICE COURT	ELIZABETH BERNARDES
ASSOCIATE VILLAGE JUSTICE	STEVEN BARNWELL
VILLAGE ATTORNEY	JOHN P. GIBBONS, JR.
DEPUTY VILLAGE ATTORNEY	BENJAMIN J. TRUNCALE, JR.
DEPUTY VILLAGE ATTORNEY	PETER S. TRENTACOSTE
VILLAGE PROSECUTOR	PETER S. TRENTACOSTE
DEPUTY PROSECUTOR	BENJAMIN J. TRUNCALE, JR.
SPECIAL RETAINED COUNSEL	SPELLMAN GIBBONS POLIZZI TRUNCALE & TRENTACOSTE, LLP
COUNSEL TO THE LIBRARY BOARD	RUSSELL BURCHER
COUNSEL TO THE ZONING BOARD OF APPEALS	BENJAMIN J. TRUNCALE, JR.
COUNSEL TO THE PLANNING BOARD/ ARCHITECTURAL REVIEW BOARD	BENJAMIN J. TRUNCALE, JR.
VILLAGE ENGINEER	D&B ENGINEERS AND ARCHITECTS
ELECTRICAL INSPECTOR	ELECTRICAL INSPECTORS, INC.
FINANCIAL ADVISOR	CAPITAL MARKETS ADVISORS, LLC
BOND COUNSEL	HAWKINS DELAFIELD AND WOOD, LLC
INDEPENDENT AUDITORS	RYNKAR VAIL & BARRETT, LLP

POOL RECREATION BOARD

LEO DOBRZENIECKI 132 BRUCE TERRACE MINEOLA, NY 11501

LIBRARY BOARD

MARY JO LOVE 323 LATHAM ROAD MINEOLA, NY 11501
RUSSELL SUTHERLAND 3 BIRCHWOOD CT., 2H MINEOLA, NY 11501
TERENCE TIMLIN 138 RUDOLPH ROAD MINEOLA, NY 11501

PLANNING BOARD / ARCHITECTURAL REVIEW BOARD

JOHN CURRY 225 PERSHING PARKWAY MINEOLA, NY 11501
ED VOYER 425 LATHAM ROAD MINEOLA, NY 11501

PLANNING BOARD / ARB CHAIRMAN

NICHOLAS PENNACCHIO 241 COLUMBUS PARKWAY MINEOLA, NY 11501

BOARD OF ETHICS

BERNADETTE PIZZARDI 12 SHORTRIDGE DRIVE MINEOLA, NY 11501
ELIZABETH BERNARDES 359 BURKHARD AVENUE MINEOLA, NY 11501
RUSSELL SUTHERLAND 3 BIRCHWOOD COURT MINEOLA, NY 11501
CHET EASTON 182 MAIN STREET MINEOLA, NY 11501
LISA DALFONSO-VALENTE 366 MINEOLA BLVD MINEOLA, NY 11501

ZONING BOARD

DONNA SOLOSKY 216 WELLINGTON ROAD MINEOLA, NY 11501

ZONING BOARD ALTERNATE

JANINE SARTORI 47 WEYBRIDGE ROAD MINEOLA, NY 11501
TARA RYAN 180 ANDREWS ROAD MINEOLA, NY 11501

ZONING BOARD CHAIRMAN

JAMES SHERRY 334 MARCELLUS ROAD MINEOLA, NY 11501

ASSESSORS

RICHARD MAHER 143 WALKER ROAD MINEOLA, NY 11501
EUGENE MARTONIK 158 NUGENT STREET NEW HYDE PK, NY 11040
PAUL WOTZAK 6 RAYMOND STREET GLEN COVE, NY 11542

Motioned by Trustee George R. Durham
Seconded by Trustee Paul A. Pereira

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 191-20

Resolved to appoint Trustee Paul A. Pereira as Deputy Mayor.

Motioned by Trustee Dennis J. Walsh
Seconded by Trustee Paul S. Cusato

Vote:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 192-20

Resolved to approve the list of public meetings and public hearings.

**INCORPORATED VILLAGE OF MINEOLA
BOARD OF TRUSTEES
Dates of Meetings for
2020-2021**

2020:	Wednesday	April 15	6:30 pm	Public Hearing/Work Session
	Wednesday	May 6	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	May 13	6:30 pm	Public Hearing/Work Session
	Wednesday	May 20	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	June 3	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	June 10	6:30 pm	Public Hearing/Work Session
	Wednesday	June 17	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	July 1	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	July 8	6:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Aug. 5	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Aug. 12	6:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Sept. 2	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Sept. 9	6:30 pm	Public Hearing/Work Session
	Wednesday	Sept. 16	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Oct. 7	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Oct. 14	6:30 pm	Public Hearing/Work Session
	Wednesday	Oct. 21	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Nov. 4	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Nov. 11	No meeting in observance of Veterans Day	
	Wednesday	Nov. 18	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Dec. 2	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Dec. 9	6:30 pm	Public Hearing/Work Session
	Wednesday	Dec. 16	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
2021:	Wednesday	Jan. 6	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Jan. 13	6:30 pm	Public Hearing/Work Session
	Wednesday	Jan. 20	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing

Wednesday	Feb. 3	6:30 pm/7:30 pm	Work Session/Public Meeting
Wednesday	Feb. 10	6:30 pm	Public Hearing/Work Session
Wednesday	Feb. 17	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
Wednesday	Mar. 3	6:30 pm/7:30 pm	Work Session/Public Meeting
Wednesday	Mar. 10	6:30 pm	Public Hearing/Work Session
Wednesday	Mar. 17	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
Wednesday	April 7	7:00 pm	Organizational Meeting

NOTE: Work Sessions of the Board of Trustees ordinarily commence at 6:30 pm and continue after Public Meetings and Hearings. Additional Public Hearing dates may be set by the Board of Trustees from time to time. All Work Sessions and other Special Meetings of the Board of Trustees are open to the public for observation in accordance with law unless a motion shall have been passed to go into Executive Session or a conference with counsel is requested. On evenings when Public Hearings are scheduled prior to a Public Meeting, the Public Meeting will begin at 7:30 pm or after the Hearing, whichever is later. All dates are subject to change.

Motioned by Trustee Paul A. Pereira
 Seconded by Trustee George R. Durham

Vote:		
<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 193-20

Resolved to authorize the Village Officials listed below for undertakings in the amounts as follows:

VILLAGE CLERK	\$150,000.00
DEPUTY VILLAGE CLERK	\$75,000.00
VILLAGE TREASURER	\$150,000.00
DEPUTY VILLAGE TREASURER	\$75,000.00
VILLAGE AUDITOR	\$75,000.00
VILLAGE JUSTICE	\$50,000.00
ACTING VILLAGE JUSTICE	\$25,000.00

Such undertakings will be in the form of a Bond of a Surety Company authorized to transact business in the State of New York and the expense thereof shall be a charge upon the Village of Mineola.

Motioned by Trustee Paul S. Cusato
 Seconded by Trustee Paul A. Pereira

Vote:		
<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 194-20

Resolved, under Section 82 of the Village Law designating the Village Clerk as COLLECTOR OF TAXES AND ASSESSMENT and for the Village Clerk to be authorized to collect taxes and assessments of the Village.

Motioned by Trustee Dennis J. Walsh
Seconded by Trustee George R. Durham

Vote:		
<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 195-20

Resolved, under Section 126A of the Village Law authorizing the Village Clerk and Collector of Taxes to be credited unpaid and uncollected taxes, if any, for the year 2020/2021.

Motioned by Trustee Paul A. Pereira
Seconded by Trustee Paul S. Cusato

Vote:		
<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 196-20

Resolved that the Mayor be authorized and directed to affix his signature as MAYOR of the Incorporated Village of Mineola upon all checks drawn upon the Village funds, in addition to the signature of the Treasurer or Deputy Treasurer for the official year 2020/2021.

Motioned by Trustee George R. Durham
Seconded by Trustee Paul A. Pereira

Vote:		
<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 197-20

Resolved that in the absence or incapacitation of the Mayor, the Deputy Mayor be authorized to sign all checks in the place and stead of the Mayor, in addition to the signature of the Treasurer or Deputy Treasurer for the official year 2020/2021.

Motioned by Trustee Dennis J. Walsh
Seconded by Trustee Paul S. Cusato

Vote:		
<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 198-20

Resolved to authorize the Treasurer as custodian of the Length of Service Award Program and the following persons as officers of the Length of Service Award Program:

Scott P. Strauss, Mayor
Paul S. Cusato, Trustee
Paul A. Pereira, Trustee
George R. Durham, Trustee
Dennis J. Walsh, Trustee

Motioned by Trustee Paul A. Pereira
Seconded by Trustee Paul S. Cusato

Vote:		
<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 199-20

Resolved to authorize the following banks to be designated as DEPOSITORIES for deposits of all monies received by the Treasurer of the Village of Mineola:

CAPITAL ONE BANK	Williston Park & Albertson Branches
HANOVER BANK	Mineola & Garden City Park Branches

Motioned by Trustee Paul A. Pereira
Seconded by Trustee George R. Durham

Vote:
Yes **No** **Abstain**
Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham
Trustee Dennis J. Walsh

Resolution No. 200-A-20

Resolved to appoint the *Mineola American* as the Official Village Newspaper.

Motioned by Trustee Paul A. Pereira
Seconded by Trustee Dennis J. Walsh

Vote:
Yes **No** **Abstain**
Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham
Trustee Dennis J. Walsh

Resolution No. 201-20

Resolved to adopt the following policies for the Village of Mineola:

- | | |
|---|-------------------------------------|
| Cellular Phone Policy | Fixed Asset Policy |
| Community Development Outreach Policy | Fraud Policy |
| Compensation and Benefit Policy for
Elected and Appointed Officers | Fund Balance Policy |
| Computer Policy | Investment Policy |
| Credit Card Use Policy | Purchasing & Procurement Policy |
| Drug and Alcohol Testing Policy | Sexual Harassment Policy |
| Equal Employment Policy Statement | Travel Expense Reimbursement Policy |
| Fair Housing Policy | Vehicle Use Policy |
| | Workplace Violence Policy |

Motioned by Trustee Paul A. Pereira
Seconded by Trustee Paul S. Cusato

Vote:
Yes **No** **Abstain**
Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham
Trustee Dennis J. Walsh

Father Malcolm J. Burns of Corpus Christi Parish offered a closing Benediction.

The meeting concluded at 7:40 PM.