

**Minutes – Organization Night  
April 5, 2010**

Minutes of the Organization Meeting of the Board of Trustees of the Incorporated Village of Mineola held Monday, April 5, 2010 at Village Hall, 155 Washington Avenue Mineola, New York 11501. The meeting commenced at 7:05 PM

**PRESENT:** Mayor Jack M. Martins  
Trustee Lawrence A. Werther  
Trustee Paul S. Cusato  
Trustee Thomas F. Kennedy  
Trustee Paul A. Pereira

**ALSO PRESENT:** Acting Village Justice Richard M. O’Callaghan  
Village Attorney John Spellman  
Village Clerk Joseph R. Scalero

**Press Observer:** Joseph Rizza, *Mineola American*

Village Attorney John Spellman served as the Master of Ceremonies.

The evening began with Mineola Fire Department’s Presentation of the Colors.

Former Village Trustee John S. DaVanzo led the Pledge of Allegiance.

Mineola High School A Capella Singers performed the National Anthem.

Rev. Chester Easton of the First Presbyterian Church gave the Invocation.

Mayor Jack M. Martins delivered welcoming remarks.

Mineola High School A Capella Singers performed “*Annie Laurie*”.

Trustee Paul S. Cusato was sworn in by Bonnie Parente.

Trustee Paul A. Pereira was sworn in by Nassau County Legislator Richard J. Nicolello.

**Resolution No. 62-10**

Resolved to appoint Richard M. O’Callaghan as Acting Village Justice.

Motioned by Trustee Lawrence A. Werther  
Seconded by Trustee Paul S. Cusato

**Vote:**

**Yes**

Trustee Lawrence A. Werther  
Trustee Paul S. Cusato  
Trustee Thomas F. Kennedy  
Trustee Paul A. Pereira  
Mayor Jack M. Martins

**No**

**Absent**

Mayor Martins called on Nassau County Legislator Richard J. Nicolello to administer the Oath of Office to Acting Village Justice Richard M. O’Callaghan

**Resolution No. 63-10**

Resolved to approve the appointments of the following Village Officials:

**2010 APPOINTMENTS**

VILLAGE CLERK	JOSEPH R. SCALERO
DEPUTY VILLAGE CLERK	CORA T. KELLY
REGISTRAR	JOSEPH R. SCALERO
DEPUTY REGISTRAR	CEU LOPES
TREASURER	GIACOMO A. CICCONE
DEPUTY TREASURER	DONNA GALLO
SUPERINTENDENT OF PUBLIC WORKS	THOMAS J. RINI
DEPUTY SUPERINTNDENT OF PUBLIC WORKS	LEONARD M. PALUMBO
SUPERINTENDENT OF BUILDING	DANIEL B. WHALEN
WATER DEPARTMENT SUPERVISOR	FREDERICK BOOHER
LIBRARY DIRECTOR	CHARLES SLEEFE
COURT CLERK OF THE JUSTICE COURT	VALERIE PASSARELLA
ACTIVITIES COORDINATOR	MARTA DE SOUSA
ASSISTANT ACTIVITIES COORDINATOR	ANNA ATHAN
VILLAGE ATTORNEY	JOHN M. SPELLMAN
DEPUTY VILLAGE ATTORNEY/PROSECUTOR/ COUNSEL ZONING AND APPEALS	JOHN P. GIBBONS, JR.
DEPUTY PROSECUTOR	BENJAMIN TRUNCALE
DEPUTY PROSECUTOR	PETER TRENTACOSTE
SPECIAL RETAINED COUNSEL	SPELLMAN, RICE, SHURE, GIBBONS MCDONOUGH & POLIZZI, LLP
COUNSEL TO THE LIBRARY BOARD	RUSSELL BURCHERI
COUNSEL TO THE ARCHITECTURAL PLANNING AND REVIEW BOARD	BENJAMIN TRUNCALE

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Thomas F. Kennedy

<b>Vote:</b>		
<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Thomas F. Kennedy		
Trustee Paul A. Pereira		
Mayor Jack M. Martins		

**Resolution No. 64-10**

Resolved to approve the appointments of the following Boards:

<b><u>POOL RECREATION BOARD</u></b>		
MARY ANN LANGONE	166 ELDERBERRY ROAD	MINEOLA, NY 11501
JEFFREY CLARK	361 WILSON BOULEVARD	MINEOLA, NY 11501

**LIBRARY BOARD**

RUSSELL SUTHERLAND	3 BIRCHWOOD CT., APT2H	MINEOLA, NY 11501
TERENCE TIMLIN	138 RUDOLF ROAD	MINEOLA, NY 11501
<b><u>PLANNING BOARD / ARCHITECTURAL REVIEW BOARD</u></b>		

JOE GRILO	318 WELLINGTON ROAD	MINEOLA, NY 11501
KEN WEISS	328 BUCHANAN AVENUE	MINEOLA, NY 11501

**BOARD OF ETHICS**

VINCENT CARDINAL	185 POMANDER ROAD	MINEOLA, NY 11501
JOAN HOBBS	246 GARFIELD AVENUE	MINEOLA, NY 11501
RUSS SUTHERLAND	3 BIRCHWOOD CT., APT 2H	MINEOLA, NY 11501
TOMAS GOMIDE	155 GARFIELD AVENUE	MINEOLA, NY 11501
TOM WINTERS	323 WELLINGTON ROAD	MINEOLA, NY 11501

**ZONING BOARD**

JOHN MACEDO	115 WASHINGTON AVENUE	MINEOLA, NY 11501
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**ASSESSORS**

RICHARD MAHER	147 WALKER ROAD	MINEOLA, NY 11501
EUGENE MARTONIK	158 NUGENT STREET	NEW HYDE PARK, NY 11040
PAUL WOTZAK	6 RAYMOND STREET	GLEN COVE, NY 11542

Motioned by Trustee Lawrence A. Werther  
Seconded by Trustee Paul A. Pereira

<b>Vote:</b>		
<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Thomas F. Kennedy		
Trustee Paul A. Pereira		
Mayor Jack M. Martins		

Mayor Jack M. Martins designated Lawrence A. Werther as Deputy Mayor.

**Resolution No. 65-10**

Resolved to approve the listing of Public Meeting and Public Hearings.

**INCORPORATED VILLAGE OF MINEOLA  
BOARD OF TRUSTEES  
Dates of Meetings for  
2010-2011**

<b>2010:</b>	Monday	April 5	7:00 pm	Organization Night
	Wednesday	April 7	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	April 14	6:30 pm	Public Hearing/Work Session
	Wednesday	April 21	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	May 5	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	May 12	6:30 pm	Public Hearing/Work Session
	Wednesday	May 19	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	June 2	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	June 9	6:30 pm	Public Hearing/Work Session
	Wednesday	June 16	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	July 7	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	July 14	6:30 pm	Public Meeting or Public Hearing
	Wednesday	Aug. 4	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Aug. 11	6:30 pm	Public Meeting or Public Hearing

	Wednesday	Sept. 1	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Sept. 15	6:30 pm/7:30 pm	Public Hearing/Work Session
	Wednesday	Sept. 22	6:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Oct. 6	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Oct. 13	6:30 pm/7:30 pm	Public Hearing/Work Session
	Wednesday	Oct. 20	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Nov. 3	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Nov. 10	6:30 pm	Public Hearing/Work Session
	Wednesday	Nov. 17	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Dec. 1	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Dec. 8	6:30 pm	Public Hearing/Work Session
	Wednesday	Dec. 15	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
<b>2011:</b>	Wednesday	Jan. 5	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Jan. 12	6:30 pm	Public Hearing/Work Session
	Wednesday	Jan. 19	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Feb. 2	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Feb. 9	6:30 pm	Public Hearing/Work Session
	Wednesday	Feb. 16	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Mar. 2	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Mar. 9	6:30 pm	Public Hearing/Work Session
	Wednesday	Mar. 16	6:30 pm	Certify Election Results
	Monday	April 5	7:00 pm	Organization Night

NOTE: Work Sessions of the Board of Trustees ordinarily commence at 6:30 pm and continue after Public Meetings and Hearings. Additional Public Hearing dates may be set by the Board of Trustees from time to time. All Work Sessions and other Special Meetings of the Board of Trustees are open to the public for observation in accordance with law unless a motion shall have been passed to go into Executive Session or a conference with counsel is requested. On evenings when Public Hearings are scheduled prior to a Public Meeting, the Public Meeting will begin at 7:30 pm or after the Hearing, whichever is later. All dates are subject to change.

Motioned by Trustee Paul A. Pereira  
Seconded by Trustee Lawrence A. Werther

**Vote:**

**Yes**

Trustee Lawrence A. Werther  
Trustee Paul S. Cusato  
Trustee Thomas F. Kennedy  
Trustee Paul A. Pereira  
Mayor Jack M. Martins

**No**

**Absent**

**Resolution No. 66-10**

Resolved to authorize the Village Officials listed below for undertakings in the amounts as listed:

VILLAGE CLERK	\$150,000.00
DEPUTY VILLAGE CLERK	\$ 75,000.00
VILLAGE TREASURER	\$150,000.00
DEPUTY VILLAGE TREASURER	\$ 75,000.00
VILLAGE JUSTICE	\$ 50,000.00
ACTING VILLAGE JUSTICE	\$ 25,000.00

Such undertakings will be in the form of a Bond of a Surety Company authorized to transact business in the State of New York and the expense thereof shall be a charge upon the Village of Mineola.

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Thomas F. Kennedy

**Vote:**  

<u>Yes</u>	<u>No</u>	<u>Absent</u>
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Thomas F. Kennedy		
Trustee Paul A. Pereira		
Mayor Jack M. Martins		

**Resolution No. 67-10**

Resolved under Section 82 of the Village Law designating the Village Clerk as COLLECTOR OF TAXES AND ASSESSMENT and for the Village Clerk to be authorized to collect taxes and assessments of the Village.

Motioned by Trustee Paul A. Pereira  
Seconded by Trustee Lawrence A. Werther

**Vote:**  

<u>Yes</u>	<u>No</u>	<u>Absent</u>
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Thomas F. Kennedy		
Trustee Paul A. Pereira		
Mayor Jack M. Martins		

**Resolution No. 68-10**

Resolved under Section 126A of the Village Law authorizing the Village Clerk and Collector of Taxes to be credited unpaid and uncollected taxes, if any, for the year 2010/2011.

Motioned by Trustee Thomas F. Kennedy  
Seconded by Trustee Lawrence A. Werther

**Vote:**  

<u>Yes</u>	<u>No</u>	<u>Absent</u>
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Thomas F. Kennedy		
Trustee Paul A. Pereira		
Mayor Jack M. Martins		

**Resolution No. 69-10**

Resolved that the Mayor be authorized and directed to affix his signature as MAYOR of the Incorporated Village of Mineola upon all checks drawn upon the Village funds, in addition to the signature of the Treasurer for the official year 2010/2011.

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Paul A. Pereira

**Vote:**  

<u>Yes</u>	<u>No</u>	<u>Absent</u>
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Thomas F. Kennedy		
Trustee Paul A. Pereira		
Mayor Jack M. Martins		

**Resolution No. 70-10**

Resolved that in the absence or incapacitation of the Mayor, the Deputy Mayor be authorized to sign all checks in the place and stead of the Mayor, in addition to the signature of the Treasurer for the official year 2010/2011.

Motioned by Trustee Paul S. Cusato  
Seconded by Trustee Paul A. Pereira

**Vote:**

**Yes**

Trustee Lawrence A. Werther  
Trustee Paul S. Cusato  
Trustee Thomas F. Kennedy  
Trustee Paul A. Pereira  
Mayor Jack M. Martins

**No**

**Absent**

**Resolution No. 71-10**

Resolved to authorize the Treasurer as custodian of the Length of Service Award Program and the following persons as officers of the Length of Service Award Program:

Jack M. Martins, Mayor  
Lawrence A. Werther, Trustee  
Paul S. Cusato, Trustee  
Thomas F. Kennedy, Trustee  
Paul A. Pereira, Trustee

Motioned by Trustee Lawrence A. Werther  
Seconded by Trustee Thomas F. Kennedy

**Vote:**

**Yes**

Trustee Lawrence A. Werther  
Trustee Paul S. Cusato  
Trustee Thomas F. Kennedy  
Trustee Paul A. Pereira  
Mayor Jack M. Martins

**No**

**Absent**

**Resolution No. 72-10**

Resolved to authorize the following banks to be designated as DEPOSITORIES for deposits of all monies received by the Treasurer of the Village of Mineola:

CAPITAL ONE BANK	Mineola Branch & Garden City Branches
FLUSHING COMMERCIAL BANK	Garden City Branch
HSBC	Garden City Branch
M & T BANK	Garden City Branch
MILLENNIUM BCP BANK	Mineola Branch
SIGNATURE BANK	Garden City Branch
STATE BANK OF LONG ISLAND	Mineola & Garden City Branches
TD BANK	Mineola & Garden City Branches

Motioned by Trustee Thomas F. Kennedy  
Seconded by Trustee Paul A. Pereira

**Vote:**

**Yes**

Lawrence A. Werther  
Trustee Paul S. Cusato  
Trustee Thomas F. Kennedy  
Trustee Paul A. Pereira  
Mayor Jack M. Martins

**No**

**Absent**

**Resolution No. 73-10**

Resolved to approve the *Mineola American* as the Official Village Newspaper.

Motioned by Trustee Lawrence A. Werther

Seconded by Trustee Paul A. Pereira

**Vote:**

**Yes**

Trustee Lawrence A. Werther

Trustee Paul S. Cusato

Trustee Thomas F. Kennedy

Trustee Paul A. Pereira

Mayor Jack M. Martins

**No**

**Absent**

**Resolution No. 74-10**

Resolved to adopt the following policies for the Village of Mineola:

Computer Policy

Cellular Phone Policy

Drug and Alcohol Testing Policy

Equal Employment Policy Statement

Fixed Asset Policy

Fraud Policy

Investment Policy

Purchasing & Procurement Policy

Travel Expense Reimbursement Policy

Vehicle Use Policy

Workplace Violence Policy

Motioned by Trustee Lawrence A. Werther

Seconded by Trustee Paul A. Pereira

**Vote:**

**Yes**

Trustee Lawrence A. Werther

Trustee Paul S. Cusato

Trustee Thomas F. Kennedy

Trustee Paul A. Pereira

Mayor Jack M. Martins

**No**

**Absent**

Rev. Chester Easton of the First Presbyterian Church gave the Benediction.

The meeting concluded at 8:20 PM.