

**Minutes – Organization Night
April 4, 2011**

Minutes of the Organization Meeting of the Board of Trustees of the Incorporated Village of Mineola held Monday, April 4, 2011 at Village Hall, 155 Washington Avenue Mineola, New York 11501. The meeting commenced at 7:05 PM

PRESENT: Mayor Lawrence A. Werther
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee Scott P. Strauss

ALSO PRESENT: Village Justice John P. O’Shea
Acting Village Justice Richard M. O’Callaghan
Village Attorney John Spellman
Village Clerk Joseph R. Scalero

Press Observer: Rich Forestano, *Mineola American*
Geoffrey Walter, *Patch .com*

Village Attorney John Spellman served as the Master of Ceremonies.

The evening began with Mineola Fire Department’s Presentation of the Colors.

American Legion Commander Sal Cataldo and Veterans of Foreign Wars Commander Manny Grilo led the Pledge of Allegiance.

Mineola High School A Cappella Singers performed the National Anthem.

Father James Williams of Chaminade High School offered an Invocation.

Village Attorney John Spellman delivered welcoming remarks.

Mineola Junior Fire Department Capt Joseph Holocek and Lt. Michael Fernandes escorted Mayor-Elect Strauss and his family to the podium.

Mayor Scott P. Strauss was sworn in by Nassau County Clerk Maureen O’Connell.

Glen Peters of Boy Scout Troop 45 presented flowers to Mrs. Strauss.

Mineola High School A Capella Singers performed “*Drift Away*”.

Mineola Junior Fire Department Capt. Joseph Holeccek and Lt. Michael Fernandes escorted Trustee Lawrence A. Werther and his family to the podium.

Trustee Lawrence A. Werther was sworn in by Nassau County Legislator Richard J. Nicoletto.

Daniel Gaven of Boy Scout Troop 45 presented flowers to Mrs. Werther.

Mineola Junior Fire Department Capt. Joseph Holeccek and Lt. Michael Fernandes escorted Trustee George R. Durham and his family to the podium.

Trustee George R. Durham was sworn in by former Mayor of the Village of Mineola Robert Hinck

Dylan Perro of Boy Scout Troop 45 presented flowers to Mrs. Durham.

Resolution No. 45-11

Resolved to approve the appointments of the following Village Officials:

2011 APPOINTMENTS

VILLAGE CLERK	JOSEPH R. SCALERO
DEPUTY VILLAGE CLERK	CORA T. KELLY
REGISTRAR	JOSEPH R. SCALERO
DEPUTY REGISTRAR	CEU LOPES
SUPERINTENDENT OF PUBLIC WORKS	THOMAS J. RINI
DEPUTY SUPERINTNDENT OF PUBLIC WORKS	LEONARD M. PALUMBO
SUPERINTENDENT BUILDING DEPARTMENT	DANIEL B. WHALEN
TREASURER	GIACOMO A. CICCONE
DEPUTY TREASURER	DONNA GALLO
LIBRARY DIRECTOR	CHARLES SLEEFE
COURT CLERK OF THE JUSTICE COURT	VALERIE PASSARELLA
ACTIVITIES COORDINATOR	MARTA DE SOUSA
ASSISTANT ACTIVITIES COORDINATOR	ANNA ATHAN
ACTING VILLAGE JUSTICE	RICHARD M. O’CALLAGHAN
VILLAGE ATTORNEY	JOHN SPELLMAN
DEPUTY VILLAGE ATTORNEY/PROSECUTOR/ COUNSEL ZONING AND APPEALS	JOHN P. GIBBONS, JR.
DEPUTY PROSECUTOR	BENJAMIN TRUNCALE
SPECIAL RETAINED COUNSEL	SPELLMAN, RICE, SHURE, GIBBONS, MCDONOUGH & POLIZZI, LLP
COUNSEL TO THE LIBRARY BOARD	RUSSELL BURCHERI
COUNSEL TO THE ARCHITECTURAL PLANNING AND REVIEW/ PLANNING BOARD	BENJAMIN TRUNCALE
DEPUTY PROSECUTOR	PETER TRENTACOSTE

POOL RECREATION BOARD

LOU SANDERS	174 BEEBE ROAD	MINEOLA, NY 11501
PATRICIA STRAUSS	233 MCKINLEY PARKWAY	MINEOLA, NY 11501

LIBRARY BOARD

CARMINE FESTA	456 MACATEE PLACE	MINEOLA, NY 11501
WALTER HOBBS	245 GARFIELD AVENUE	MINEOLA, NY 11501
LAURA KERN	142 WELLINGTON ROAD	MINEOLA, NY 11501

PLANNING BOARD / ARCHITECTURAL REVIEW BOARD

JACQUELINE CARWAY	155 EMORY ROAD	MINEOLA, NY 11501
JOHN CURRY	225 PERSHING PARKWAY	MINEOLA, NY 11501
PETER SMITH	159 ELDERBERRY ROAD	MINEOLA, NY 11501

BOARD OF ETHICS

VINCENT CARDINAL	185 POMANDER ROAD	MINEOLA, NY 11501
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JOAN HOBBS	246 GARFIELD AVENUE	MINEOLA, NY 11501
RUSS SUTHERLAND	3 BIRCHWOOD CT., APT 2H	MINEOLA, NY 11501
CHET EASTON	182 MAIN STREET	MINEOLA, NY 11501
KEN SOLOSKY	348 HORTON HWY	MINEOLA, NY 11501

ZONING BOARD

JOHN CARWAY	155 EMORY ROAD	MINEOLA, NY 11501
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ASSESSORS

RICHARD MAHER	143 WALKER ROAD	MINEOLA, NY 11501
EUGENE MARTONIK	158 NUGENT STREET	NEW HYDE PARK, NY 11040
PAUL WOTZAK	6 RAYMOND STREET	GLEN COVE, NY 11542

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee Paul S. Cusato

Vote:

<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Scott P. Strauss		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		

Resolution No. 46-11

Resolved to designate Trustee Paul A. Pereira as Deputy Mayor.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee George R. Durham

Vote:

<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Scott P. Strauss		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		

Resolution No. 47-11

Resolve to approve the list of public meetings and public hearings.

**INCORPORATED VILLAGE OF MINEOLA
BOARD OF TRUSTEES
Dates of Meetings for
2011-2012**

2011:	Wednesday	April 6	6:30 pm/7:30 pm Work Session/Public Meeting
	Wednesday	April 13	6:30 pm Public Hearing/Work Session
	Wednesday	April 20	6:30 pm/7:30 pm Work Session/Public Meeting or Public Hearing
	Wednesday	May 4	6:30 pm/7:30 pm Work Session/Public Meeting
	Wednesday	May 11	6:30 pm Public Hearing/Work Session
	Wednesday	May 18	6:30 pm/7:30 pm Work Session/Public Meeting or Public Hearing
	Wednesday	June 1	6:30 pm/7:30 pm Work Session/Public Meeting
	Wednesday	June 8	6:30 pm Public Hearing/Work Session
	Wednesday	June 15	6:30 pm/7:30 pm Work Session/Public Meeting or Public Hearing
	Wednesday	July 6	6:30 pm/7:30 pm Work Session/Public Meeting
	Wednesday	July 13	6:30 pm Public Meeting or Public Hearing
	Wednesday	Aug. 3	6:30 pm/7:30 pm Work Session/Public Meeting
	Wednesday	Aug. 10	6:30 pm Public Meeting or Public Hearing
	Wednesday	Sept. 7	6:30 pm/7:30 pm Work Session/Public Meeting
	Wednesday	Sept. 14	6:30 pm/7:30 pm Public Hearing/Work Session

	Wednesday	Sept. 21	6:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Oct. 5	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Oct. 12	6:30 pm/7:30 pm	Public Hearing/Work Session
	Wednesday	Oct. 19	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Nov. 2	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Nov. 9	6:30 pm	Public Hearing/Work Session
	Wednesday	Nov. 16	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Dec. 7	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Dec. 14	6:30 pm	Public Hearing/Work Session
	Wednesday	Dec. 21	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
2012:	Wednesday	Jan. 4	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Jan. 11	6:30 pm	Public Hearing/Work Session
	Wednesday	Jan. 18	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Feb. 1	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Feb. 8	6:30 pm	Public Hearing/Work Session
	Wednesday	Feb. 15	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Mar. 7	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Mar. 14	6:30 pm	Public Hearing/Work Session
	Wednesday	Mar. 21	6:30 pm	Certify Election Results
	Monday	April 2	7:00 pm	Organization Night

NOTE: Work Sessions of the Board of Trustees ordinarily commence at 6:30 pm and continue after Public Meetings and Hearings. Additional Public Hearing dates may be set by the Board of Trustees from time to time. All Work Sessions and other Special Meetings of the Board of Trustees are open to the public for observation in accordance with law unless a motion shall have been passed to go into Executive Session or a conference with counsel is requested. On evenings when Public Hearings are scheduled prior to a Public Meeting, the Public Meeting will begin at 7:30 pm or after the Hearing, whichever is later. All dates are subject to change.

Motioned by Trustee George R. Durham
Seconded by Trustee Paul A. Pereira

Vote:

Yes

No

Absent

Mayor Scott P. Strauss
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham

Resolution No. 48-11

Resolve to authorize the Village Officials listed below for undertakings in the amounts as follows:

VILLAGE CLERK	\$150,000.00
DEPUTY VILLAGE CLERK	\$ 75,000.00
VILLAGE TREASURER	\$150,000.00
DEPUTY VILLAGE TREASURER	\$ 75,000.00
VILLAGE JUSTICE	\$ 50,000.00
ACTING VILLAGE JUSTICE	\$ 25,000.00

Such undertakings will be in the form of a Bond of a Surety Company authorized to transact business in the State of New York and the expense thereof shall be a charge upon the Village of Mineola.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Lawrence A. Werther

Vote:

Yes

No

Absent

Mayor Scott P. Strauss
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham

Resolution No. 49-11

Resolved, under Section 82 of the Village Law designating the Village Clerk as COLLECTOR OF TAXES AND ASSESSMENT and for the Village Clerk to be authorized to collect taxes and assessments of the Village.

Motioned by Trustee Paul A. Pereira
Seconded by Trustee George R. Durham

Vote:		
<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Scott P. Strauss		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		

Resolution No. 50-11

Resolved, under Section 126A of the Village Law authorizing the Village Clerk and Collector of Taxes to be credited unpaid and uncollected taxes, if any, for the year 2011/2012.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee Paul S. Cusato

Vote:		
<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Scott P. Strauss		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		

Resolution No. 51-11

Resolved that the Mayor be authorized and directed to affix his signature as MAYOR of the Incorporated Village of Mineola upon all checks drawn upon the Village funds, in addition to the signature of the Treasurer for the official year 2011/2012.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee Paul A. Pereira

Vote:		
<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Scott P. Strauss		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		

Resolution No. 52-11

Resolved that in the absence or incapacitation of the Mayor, the Deputy Mayor be authorized to sign all checks in the place and stead of the Mayor, in addition to the signature of the Treasurer for the official year 2011/2012.

Motioned by Trustee George R. Durham
Seconded by Trustee Lawrence A. Werther

Vote:
Yes **No** **Absent**
Mayor Scott P. Strauss
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham

Resolution No. 53-11

Resolved to authorize the Treasurer as custodian of the Length of Service Award Program and the following persons as officers of the Length of Service Award Program:

Scott P. Strauss, Mayor
Lawrence A. Werther, Trustee
Paul S. Cusato, Trustee
Paul A. Pereira, Trustee
George R. Durham, Trustee

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee Paul S. Cusato

Vote:
Yes **No** **Absent**
Mayor Scott P. Strauss
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham

Resolution No. 54-11

Resolved to authorize the following banks to be designated as DEPOSITORIES for deposits of all monies received by the Treasurer of the Village of Mineola:

CAPITAL ONE BANK	Mineola Branch & Garden City Branches
FLUSHING COMMERCIAL BANK	Garden City Branch
HSBC	Garden City Branch
M & T BANK	Garden City Branch
JP MORGAN CHASE BANK	Mineola & Garden City Branches
SIGNATURE BANK	Garden City Branch
STATE BANK OF LONG ISLAND	Mineola
TD BANK	Mineola & Garden City Branches

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Lawrence A. Werther

Vote:
Yes **No** **Absent**
Mayor Scott P. Strauss
Trustee Lawrence A. Werther
Trustee Paul S. Cusato
Trustee Paul A. Pereira
Trustee George R. Durham

Resolution No. 55-11

Resolved to appoint the *Mineola American* as the Official Village Newspaper.

Motioned by Trustee Lawrence A. Werther
Seconded by Trustee George R. Durham

Vote:		
<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Scott P. Strauss		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		

Resolution No. 56-11

Resolved to adopt the following policies for the Village of Mineola:

- | | |
|-----------------------------------|-------------------------------------|
| Computer Policy | Fraud Policy |
| Cellular Phone Policy | Investment Policy |
| Drug and Alcohol Testing Policy | Purchasing & Procurement Policy |
| Equal Employment Policy Statement | Travel Expense Reimbursement Policy |
| Fair Housing Policy | Vehicle Use Policy |
| Fixed Asset Policy | Workplace Violence Policy |

Motioned by Trustee Paul A. Pereira
 Seconded by Trustee Paul S. Cusato

Vote:		
<u>Yes</u>	<u>No</u>	<u>Absent</u>
Mayor Scott P. Strauss		
Trustee Lawrence A. Werther		
Trustee Paul S. Cusato		
Trustee Paul A. Pereira		
Trustee George R. Durham		

Village Attorney John M. Spellman called on Nassau County Legislator Richard J. Nicoletto to administer the Oath of Office to Acting Village Justice Richard M. O’Callaghan

Deacon Robert Hering of the Lutheran Church of Our Savior offered a closing Benediction.

The meeting concluded at 8:00 PM.