

**Incorporated Village of Mineola**  
**155 Washington Avenue, Mineola, New York 11501**  
**October 6, 2021**

---

**Work Session 6:30 PM**

1. Approval of bills and payroll
2. Village Clerk's Report
  - A. Presentation of MyMineola app
  - B. Resolved to approve the minutes of the meetings of the Board of Trustees from September 1 and September 15, 2021.
  - C. Resolved to authorize the Justice Court Clerk to apply for a Justice Court Assistance Program (JCAP) grant in the 2021-22 grant cycle up to \$30,000.00.
  - D. Resolved to approve a request by Michael Ribeiro to execute the employee health benefit buy-back option pursuant to the Collective Bargaining Agreement.
3. Treasurer's Report
  - A. Resolved to approve the following payment in the amount of \$34,139.54 from the Water Reserve Fund in FY 2021-2022:

VENDOR	AMOUNT	PROJECT
Philip Ross Industries Inc.	\$34,139.54	Well #1
  - B. Resolved to appoint Kristiana Salerno as Village Auditor for the 2021-2022 fiscal year.
4. Department of Public Works Report
  - A. Resolved to award the contract for the Wilson Park Improvements project to the lowest responsible bidder:

Low Bidder: Laser Industries, Inc.  
Low Bid Amount: \$369,000.00  
Engineers: D&B Engineers & Architects

Fund Source(s): New York State Dormitory Authority Grant, 2021/2022  
General Fund Budget and/or the General Fund Unreserved Fund Balance

- B. Resolved to authorize Change Order No. 1 to the New Administration Building Project, Contract No. 3 – Plumbing for the upsizing of the gas service line on the property to insure no pressure drop in natural gas supply.

Contractor: WHM Plumbing & Heating Contractors, Inc.  
Total Cost of Change Order No. 1: \$3,278.24 which is covered by the contract allowance resulting in no change to the total contract amount.

- C. Resolved to authorize Change Order No. 21 to the New Administration Building Project, Contract No. 1 – General Construction for the additional excavation and concrete work or the fire sprinkler water main installation.

Contractor: Irwin Contracting, Inc.  
Total Cost of Change Order No. 21: \$6,988.00  
Funding Source(s): To be funded by the project Serial Bonds, and/or the 2021/2022 General Fund and/or the General Fund Unreserved Fund Balance

5. Building Department Report  
6. Village Attorney

**Public Meeting 7:30 PM**