

**Incorporated Village of Mineola
155 Washington Avenue, Mineola, New York 11501
September 1, 2021**

Public Hearing 6:30 PM

**PROPOSED LOCAL LAW CREATING CHAPTER 382, ENTITLED
"PROHIBITING THE SMOKING OR VAPING OF CANNABIS
PRODUCTS ON ALL VILLAGE OWNED PROPERTIES".**

Work Session to Follow

1. Approval of bills and payroll
2. Village Clerk's Report
 - A. Resolved to approve the minutes of the meetings of the Board of Trustees from August 4 and August 11, 2021.
 - B. Resolved to approve the membership of the following candidate as recommended by the Mineola Fire Department:

Steven Saar Company 2 (effective August 18, 2021)
 - C. Resolved to authorize the Village Clerk to attend the NYCOM Fall Training School in Saratoga, New York September 20-24, 2021.
 - D. Resolved to authorize the Village Clerk to attend the NYCOM Executive Board Meeting in Canandaigua, New York September 29-October 1, 2021.
 - E. Resolved to approve a request by the Mineola Leisure Club for the use of the Community Center auditorium on Tuesdays from 9:00 AM – 3:00 PM and a general purpose room from 9:00 AM – 3:00 PM from September 14, 2021 – June 3, 2022, subject to availability.
 - F. Resolved to approve the following budget transfers in the General Fund for FY 2020/2021:

ACCOUNT	ACCOUNT NUMBER	INCREASE	DECREASE
Personal Services	10-1010-100-00	\$184.80	
Personal Services	10-1110-100-00	\$33,391.94	

Rental Lease	10-1110-420-02	\$24.30	
Personal Services	10-1210-100-00	\$92.64	
Contractual Pers Services	10-1325-400-00	\$47,831.14	
Stationery & Printing	10-1325-404-00	\$397.92	
Personal Services	10-1355-100-00	\$153.81	
Personal Services	10-1410-100-00	\$25,838.03	
Contractual Personal Service	10-1410-400-00	\$760.35	
Engineering Services	10-1440-421-00	\$113,944.90	
Personal Services	10-1620-100-00	\$28,509.31	
Supplies – Miscellaneous	10-1620-406-18	\$85.24	
Repairs – Buildings	10-1620-455-07	\$8,231.06	
Uniform Cleaning	10-1640-409-05	\$383.40	
Computer – Internet Access	10-1680-412-00	\$491.82	
Liability & Fire Insurance	10-1910-426-00	\$71,872.19	
Residential Refunds	10-1965-429-00	\$999.34	
Utilities – Electric	10-1970-416-00	\$4,345.35	
Telephone	10-1970-418-00	\$6,446.37	
Personal Services	10-3310-100-00	\$31,277.40	
Parking Enforcement Equipment	10-3310-200-00	\$54,209.20	
Repairs Vehicles Enforcement	10-3310-455-02	\$169.61	
Personal Services	10-3320-100-00	\$16,489.63	
Supplies – Miscellaneous	10-3320-406-18	\$343.50	
Personal Services	10-3410-100-00	\$8,522.54	
Supplies – Computers	10-3410-406-06	\$975.96	
Supplies – Physical Fitness	10-3410-406-25	\$90.12	
Uniforms	10-3410-409-00	\$1,631.58	
Repairs - Equipment	10-3410-455-13	\$47,874.18	
Defensive Driving	10-3410-481-00	\$610.00	
Repairs – Autos	10-3620-455-01	\$107.38	
Utilities – Gas	10-3640-416-01	\$128.72	
Telephone	10-3640-418-00	\$987.64	
Ambulance Corp – Expense	10-4540-300-00	\$36.50	
Personal Services	10-5010-100-00	\$8,572.09	
Personal Services	10-5110-100-00	\$10,607.74	
Equipment	10-5110-200-00	\$61,322.24	
Rental Equipment	10-5110-420-02	\$57,600.00	
Repairs – Equipment	10-5110-455-13	\$21,506.18	
Utilities – Electricity	10-5182-416-00	\$7,412.35	
Personal Services	10-7140-100-00	\$2,244.14	
Repairs – Wilson/Memorial	10-7140-455-60	\$37,557.00	
Personal Services – Comm Center	10-7180-100-00	\$3,169.61	
Supplies – Miscellaneous	10-7180-406-18	\$3,169.61	
Contractual Personal Services	10-8010-400-00	\$304.04	
Contractual Personal Services	10-8020-400-00	\$1,796.00	
Personal Services	10-8120-100-00	\$28,045.42	
Equipment	10-8120-200-00	\$63.98	
Repairs – Sewer Mains	10-8120-455-40	\$1,505,906.63	
Personal Services	10-8160-100-00	\$167,622.77	
Solid Waste Disp Fees	10-8160-433-00	\$106,188.80	
Emer Tenants Protect Act	10-8611-900-00	\$8,880.00	
FICA Payroll Tax – ER Share	10-9030-833-00	\$17,885.93	
Workers Compensation Ins	10-9040-830-00	\$102,588.78	
Unemployment Insurance	10-9050-832-00	\$13,838.03	
Dues and Conferences	10-1010-480-00		\$2,000.00
Personal Services – Overtime	10-1110-100-01		\$11,371.39
Contractual Personal Services	10-1110-400-00		\$86,006.57

Stationery and Printing	10-1110-404-00	\$6,102.60
Supplies – Miscellaneous	10-1110-406-18	\$1,354.16
DMV – Scofflaw	10-1110-413-00	\$50.00
Postage	10-1110-471-00	\$1,000.00
Dues and Conferences	10-1110-480-00	\$2,030.45
Dues and Conferences	10-1210-480-00	\$1,000.00
Personal Services	10-1325-100-00	\$30,886.14
Supplies – Miscellaneous	10-1325-406-18	\$34.81
Ricoh Lease / Service	10-1325-420-02	\$402.39
Dues and Conferences	10-1325-480-00	\$770.00
Equipment	10-1410-200-00	\$10,000.00
Stationery and Printing	10-1410-404-00	\$2,031.69
Supplies – Miscellaneous	10-1410-406-18	\$4,779.24
Rental Equipment	10-1410-420-02	\$746.04
Legal Advertising	10-1410-432-01	\$2,073.50
Repairs – Autos	10-1410-455-01	\$934.00
Repairs – Equipment	10-1410-455-13	\$500.00
Dues and Conferences	10-1410-480-00	\$3,179.00
Personal Services	10-1420-100-00	\$778.71
Legal Fees & Costs	10-1420-432-00	\$14,076.71
Payroll Services	10-1430-411-00	\$2,051.60
Equipment	10-1620-200-00	\$1,308.43
Supplies – Cleaning	10-1620-406-05	\$104.89
Supplies – Painting	10-1620-406-21	\$947.53
Pest Control	10-1620-406-23	\$1,067.15
CDL Drug Testing	10-1620-406-50	\$2,500.00
Uniforms	10-1620-409-00	\$1,182.00
Cablevision Studio	10-1620-410-00	\$2,000.00
Repairs – Air Conditioning	10-1620-455-01	\$150.00
Repairs – Autos	10-1620-455-02	\$872.43
Repairs – Equipment	10-1620-455-13	\$132.10
Repairs – Flags and Poles	10-1620-455-18	\$3,500.00
Repairs – Generator Maintenance	10-1620-455-19	\$4,175.00
Repairs – Heating System	10-1620-455-20	\$2,500.00
Personal Services	10-1640-100-00	\$4,731.23
Equipment	10-1640-200-00	\$550.99
Equipment – New Fences	10-1640-200-01	\$2,321.21
Motor Fuel – Gasoline	10-1640-401-00	\$18,986.08
Motor Fuel – Diesel	10-1640-401-01	\$17,732.79
Oil and Grease	10-1640-401-02	\$2,469.16
Oil Heat Costs	10-1640-405-00	\$1,087.25
Supplies – Miscellaneous	10-1640-406-18	\$2,310.37
Supplies – Painting	10-1640-406-21	\$927.80
Supplies – Tools	10-1640-406-32	\$778.03
Supplies – Welding	10-1640-406-35	\$1,080.40
Uniforms	10-1640-409-00	\$772.52
Alarm System	10-1640-420-01	\$750.00
Rental Equipment	10-1640-420-02	\$1,000.00
Repairs – Fuel Tank	10-1640-455-01	\$2,149.18
Repairs – Autos	10-1640-455-03	\$631.10
Repairs – Buildings	10-1640-455-07	\$23,940.50
Postage	10-1670-471-00	\$16,621.47
Automatic Mailing Machine	10-1670-471-02	\$600.00
Maintenance of Equipment	10-1680-455-08	\$14,703.62
Prov for Uncoll Taxes	10-1910-429-00	\$21,000.00
Municipal Association Dues	10-1920-480-00	\$2,166.00

Certs – Valuation Services	10-1964-400-00	\$36,600.00
Refunds of Taxes – Budget	10-1964-429-02	\$100.00
Utilities – Gas	10-1970-416-01	\$1,295.06
Communications – Phone – Lease	10-1970-416-01	\$1,000.00
Payment MTA Payroll Tax	10-1980-400-00	\$629.60
Contingency	10-1990-465-00	\$455,188.95
Uniforms	10-3310-409-00	\$1,053.00
Equipment	10-3320-200-00	\$1,638.32
Uniforms	10-3320-409-00	\$678.55
Repairs – Autos	10-3320-455-02	\$853.28
Repairs – Equipment	10-3320-455-13	\$2,000.00
Repairs – Parking Meters	10-3320-455-31	\$542.55
Equipment	10-3410-200-00	\$14,403.76
Equipment – Hose	10-3410-200-06	\$3,865.75
Equipment – Chief Vehicle	10-3410-200-10	\$50,000.00
Motor Fuel – Gasoline	10-3410-401-00	\$1,951.41
Stationery and Printing	10-3410-404-00	\$717.00
Supplies – Badges	10-3410-406-02	\$66.85
Equipment – Turnout Gear	10-3410-406-13	\$9,686.36
Supplies – Miscellaneous	10-3410-406-18	\$249.61
Self Cont Breathing Appar	10-3410-406-28	\$335.63
Medicals and Fitness	10-3410-413-00	\$905.00
Annual Installation	10-3410-415-03	\$33,800.00
Fire Prevention Week	10-3410-415-04	\$1,051.06
Celebrations	10-3410-415-05	\$2,284.39
Utilities – Electric	10-3410-416-00	\$8,552.02
Utilities – Gas	10-3410-416-01	\$8,191.02
Communications	10-3410-418-00	\$15,552.89
Rental Equipment	10-3410-420-02	\$690.52
Liability Insurance	10-3410-426-00	\$1,896.00
On Duty Disbursements	10-3410-440-00	\$1.00
Inspections – Elevators	10-3410-455-03	\$1,675.52
Repairs – Buildings	10-3410-455-07	\$29,712.21
Postage	10-3410-471-00	\$825.46
Dues and Conferences	10-3410-480-00	\$2,515.01
Service Award Program Admin	10-3410-828-31	\$2,764.95
Insurance Workers Comp	10-3410-830-00	\$14,912.20
Personal Services	10-3620-100-00	\$31,886.83
Equipment	10-3620-200-00	\$2,000.00
Contractual Personal Services	10-3620-400-00	\$1,000.00
Stationery and Printing	10-3620-404-00	\$376.00
Plan Review Expenses	10-3620-404-02	\$1,000.00
Supplies – Miscellaneous	10-3620-406-18	\$1,857.09
Rental Equipment	10-3620-420-02	\$630.12
Repairs – Equipment	10-3620-455-13	\$500.00
Dues and Conferences	10-3620-480-00	\$1,145.00
Equipment	10-3640-200-00	\$1,000.00
Motor Fuel – Gasoline	10-3640-401-00	\$286.06
Stationery and Printing	10-3640-404-00	\$2,485.38
Supplies – Miscellaneous	10-3640-406-18	\$308.90
Uniforms	10-3640-409-00	\$1,800.10
Utilities – Electric	10-3640-416-00	\$933.79
Repairs – Autos	10-3640-455-02	\$3,641.60
Repairs – Equipment	10-3640-455-13	\$1,000.00
Postage	10-3640-471-00	\$550.00
Dues and Conferences	10-3640-480-00	\$811.00

Equipment	10-5010-200-00	\$2,000.00
Supplies – Miscellaneous	10-5010-406-18	\$1,400.41
Rental Equipment	10-5010-420-02	\$666.24
Dues and Conferences	10-5010-480-00	\$2,022.00
Supplies – Gloves	10-5110-406-13	\$1.72
Supplies – Miscellaneous	10-5110-406-18	\$657.23
Supplies – Small Tools	10-5110-406-30	\$831.06
Road Maintenance	10-5110-408-00	\$944,891.84
Chips Program	10-5110-408-01	\$90,553.76
Concrete Requirements Cont	10-5110-408-02	\$47,523.05
Uniforms	10-5110-409-00	\$2,325.11
Tree Stump Removal	10-5110-442-01	\$1,986.05
Tree Program	10-5110-442-02	\$31,815.00
Tree Maintenance	10-5110-442-03	\$2,002.76
Repairs – Curbs	10-5110-455-10	\$1,861.85
Repairs – Fences	10-5110-455-14	\$1,000.00
Repairs – Signs	10-5110-455-42	\$14,960.72
Repairs – Sweeper Brooms	10-5110-455-45	\$2,458.20
Repairs – Tools	10-5110-455-46	\$500.00
Repairs – Trucks	10-5110-455-47	\$6,540.18
Dues and Conferences	10-5110-480-00	\$2,951.10
Personal Services	10-5142-100-00	\$11,480.85
Supplies – Miscellaneous	10-5142-406-18	\$203.74
Supplies Salt – Snow	10-5142-406-27	\$6,996.32
Repairs – Equipment	10-5142-455-13	\$12,096.39
Equipment – Street Lighting	10-5182-200-00	\$6,765.00
Repairs – Maintenance	10-5182-455-26	\$8,903.51
Repairs – Field Striping	10-5650-455-15	\$4,011.50
Repairs – Signs, Park Fields	10-5650-455-42	\$3,500.00
Equipment – Mowers	10-7140-200-01	\$702.00
Equipment – Benches, Tables	10-7140-200-02	\$1,500.00
Oil Heat Costs	10-7140-405-00	\$44.19
Supplies – Miscellaneous	10-7140-406-18	\$1,152.19
Supplies – Small Tools	10-7140-406-30	\$85.52
Uniforms	10-7140-409-00	\$2,031.01
Grounds Maint – Fertilizer	10-7140-441-01	\$606.37
Grounds Maint – Topsoil/Clay	10-7140-441-04	\$1,554.24
Tree Maintenance	10-7140-442-03	\$1,080.81
Repairs – Buildings	10-7140-455-07	\$2,591.61
Repairs – Equipment	10-7140-455-13	\$630.37
Repairs – Baseball Strip	10-7140-455-15	\$4,701.10
Repairs – Trucks	10-7140-455-47	\$2,940.13
Repairs – Baseball Field/Playground	10-7140-455-59	\$796.28
Personal Services – Summer Rec	10-7180-102-00	\$45,233.00
Equipment	10-7180-200-00	\$4,000.00
Material Summer Rec	10-7180-406-16	\$2,000.00
Supplies – Miscellaneous	10-7180-406-18	\$9,284.57
Uniforms	10-7180-409-00	\$5,000.00
Service Contract Data Card	10-7180-455-03	\$2,000.00
Historical Society	10-7550-406-18	\$509.92
Celebrations	10-7550-415-04	\$26,578.55
Community/Cultural Progs	10-7550-415-05	\$40,000.00
Senior Citizen Program	10-7620-491-00	\$5,000.00
Senior Citizen Activities	10-7620-491-01	\$3,000.00
Supplies – Chemicals	10-8120-406-04	\$2,000.00
Supplies – Miscellaneous	10-8120-406-18	\$359.01

Supplies – Small Tools	10-8120-406-30	\$1,944.07
Supplies – Manhole Material	10-8120-406-37	\$2,000.00
Uniforms	10-8120-409-00	\$1,067.76
Utilities – Electric	10-8120-416-00	\$986.89
Rental Equipment	10-8120-420-02	\$1,985.00
Repairs – Buildings	10-8120-455-07	\$1,272.42
Repairs – Trucks	10-8120-455-47	\$1,863.99
Repairs – Laterals	10-8120-455-62	\$6,913.10
Repairs – Other	10-8120-455-99	\$973.85
Rental Equipment (Vactor)	10-8140-420-02	\$10,000.00
Storm Water Phase II Comp	10-8140-421-00	\$1,565.95
Repairs – Basins	10-8140-455-04	\$14,000.00
Repairs – Drain Covers	10-8140-455-11	\$1,000.00
Repairs – Equipment	10-8140-455-13	\$1,000.00
Maintenance Basins	10-8140-455-26	\$1,587.33
Personal Services – Seasonal	10-8160-100-01	\$12,064.00
Oil Heat Costs	10-8160-405-00	\$2,660.60
Supplies – Cans	10-8160-406-03	\$500.00
Supplies – Miscellaneous	10-8160-406-18	\$376.26
Supplies – Small Tools	10-8160-406-30	\$500.00
Uniforms	10-8160-409-00	\$460.92
Recycling Disposal	10-8160-433-02	\$3,009.59
Street Sweepings	10-8160-433-03	\$10,070.93
Disposal Yard Waste	10-8160-433-04	\$9,162.35
Subcontract Pick up	10-8160-433-06	\$110.44
Clean Fill	10-8160-433-07	\$8,000.00
Newspapers	10-8160-433-08	\$5,063.00
Repairs – Buildings	10-8160-455-07	\$14.20
Repairs – Equipment	10-8160-455-13	\$238.86
Repairs – Trucks	10-8160-455-47	\$18,548.67
Dues and Conferences	10-8160-480-00	\$750.00
Life Insurance	10-9045-831-00	\$1,663.52
NYS Disability Insurance	10-9055-837-00	\$3,257.26
Health and Medical Insurance	10-9060-836-00	\$43,194.71
Legal Fees	10-9089-839-00	\$209.50
Dental Insurance	10-9089-840-00	\$22,882.92
Eyeglass – Union	10-9089-845-00	\$1,229.63
	TOTAL	\$2,673,719.21
		\$2,673,719.21

3. Department of Public Works Report

A. Resolved to authorize the Engineering Proposal Amendment for the Well #4 Treatment Upgrades for 1, 4 Dioxane and PFOA and PFOS Treatment.

Engineers: D&B Engineers & Architects, P.C.

Previously Approved Engineering Fee (2019): \$950,000.00

Additional Engineering Fee: \$530,000.00

Total Revised Engineering Fee: \$1,480,800.00

Funding Sources: 2021/2022 Water Fund Budget, and/or the Water Fund Unreserved Fund and/or Project Bond Funding.

- B. Resolved to authorize a public bid for the Well #4 Treatment Upgrades for 1, 4 Dioxane and PFOA and PFOA Treatment Project.
- C. Resolved to authorize Change Order No. GC-04 to the Well No. 1 Packed Tower Aeration System Construction project, Contract No. 1 – General Construction for the additional roadway excavation, grading and paving of Elm Place.

Net Increase in the GC Contract cost of this Change Order: \$24,834.78

- D. Resolved to authorize Change Order No. GC-05 to the Well No. 1 Packed Tower Aeration System Construction project, Contract No. 1 – General Construction for a credit due for the removal of a bronze plaque from the scope of work.

Net Decrease in the GC Contract cost of this Change Order: -\$1,260.00

- E. Resolved to authorize Change Order No. GC-06 to the Well No. 1 Packed Tower Aeration System Construction project, Contract No. 1 – General Construction for credits due as a result of General Contract Delays, Cost Additional Engineering Expenses as a result of contract delay and Clearwell Deficiencies and the cost of Electrical Contract Change Order No. EC-04.

Net Decrease in the GC Contract cost of this Change Order: -\$40,467.35

Note: As a result of Change Order Nos. GC-04 through Change Order GC-06 the total contract cost for the General Construction Contract results in the overall reduction of the original contract cost of \$1,350,000.00 to a new contract cost of \$1,318,357.72 resulting in a savings of \$31,642.28.

- F. Resolved to authorize Change Order No. PC-03 to the Well No. 1 Packed Tower Aeration System Construction project, Contract No. 3 – Plumbing Construction for contract time extension of 80 days as a result of delays caused by the asbestos abatement for the project. This is a no cost change order.

Contractor: Philip Ross Industries

- G. Resolved to authorize Change Order No. 3 to the Well No. 7, Emergency GAC Contract No. 3 - Building Construction, Contract No. 2 – Electrical Construction, for the security system additions. Funding for the expense of this change order is within the contract allowance and therefore does not represent a change to the overall, original contract amount of the project.

Contractor: Roland's Electric, Inc.

Net Cost of Change Order No. 1: \$23,540.00

- H. Resolved to authorize Change Order No. 4 to the Well No. 7, Emergency GAC Contract No. 3 - Building Construction, Contract No. 2 – Electrical Construction, final change order to close out contract.

Contractor: Roland's Electric, Inc.

Net Credit of Change Order No. 2: -\$24,521.00

Note: This final change order represents a reduction and credit to the overall, original contract amount of the project from \$167,960.00 to \$145,229.00

- I. Resolved to authorize Change Order No. 1 to the Well No. 7, Emergency GAC Contract No. 3 - Building Construction, Contract No. 3, Contract No. 3 – Plumbing Construction, final change order to close out contract.

Contractor: WHM Plumbing & Heating Contractors, Inc.

Net Credit of Change Order No. 1: -\$30,000.00

Note: This final change order represents a reduction and credit to the overall, original contract amount of the project from \$268,740.00 to \$238,740.00

- J. Resolved to authorize the Superintendent of Public Works and the Deputy Superintendent of Public Works to attend the 2021 NYCOM Public Works Training School in Saratoga, New York, October 17–20, 2021.

Funding Source: 2021-2022 General Fund Budget

- K. Resolved to authorize a public bid for the 2021 Tree Planting Program.

- L. Personnel Items

4. Building Department Report

5. Village Attorney

Public Meeting (7:30 PM)