

**Incorporated Village of Mineola**  
**155 Washington Avenue, Mineola, New York 11501**  
**December 6, 2023**

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**Work Session 6:30 PM**

1. Approval of bills and payroll

2. Village Clerk's Report

- A. Resolved to approve the minutes of the meetings of the Board of Trustees from November 1, and November 15, 2023.
- B. Resolved to approve the purchase of an upgrade of the village utility and tax programs to allow for online water bill and property tax payments at a cost of \$4,510 by Tyler Technologies.
- C. Resolved to approve the membership of the following candidates as recommended by the Mineola Fire Department, effective November 20, 2023:

Marvin Cruz	Company 2
Jacquelin Manzanares	Company 2
Matteo Agudelo	Company 2

- D. Resolved to approve a request by the Irish American Society of Nassau, Suffolk & Queens, Inc. for the use of village roads to conduct a St. Patrick's Day Parade on Sunday, March 3, 2024 at 1:00 PM.

3. Treasurer's Report

- A. Resolved to authorize Change Order No. 1 to the New Fire Department Headquarters (HVAC Work)

Contractor: RMS Industries of New York Inc.  
PCO# G003 – Modified Steel for RTU Substitution **(\$14,399.00)**  
H2M Additional Services – Reviewing revised structural loads **(\$3,000.00)**  
This change order represents a **credit** to the Owner to offset the additional cost as a result of the Rooftop A/C Unit.  
Funding Source: Capital Projects Fund

- B. Resolved to authorize Change Order No. 2 to the New Fire Department Headquarters (HVAC Work)

Contractor: RMS Industries of New York Inc.

**Credit** to the Owner of unused General Allowance **(\$20,370.00)**

**Credit** to the Owner of unused General Allowance for Temp Heat **(\$5,000.00)**

Funding Source: Capital Projects Fund

- C. Resolved to authorize the following Service Award payment from the Fire Service Award Fund to the following Mineola Fire Department Volunteer Firefighter, pursuant to the Length of Service Awards Program (LOSAP) effective January 1, 2024:

Scott Strauss      \$740.00 monthly payment

4. Department of Public Works Report

- A. Resolved to authorize the purchase of one, new 2024 International HV507 4x2 Chassis with one, new Galion 10 foot 453U Stainless Steel Dump Body, Central Hydraulic Controls for Dump, Snow Plow and Spreader Functions and one, new 10 foot Wausau Snow Plow from Onondaga County Contract No. 0010914.

Vendor: Navistar, Inc.

Cost: \$261,312.00

Delivering Dealer: Syosset Truck Sales, Inc.

Funding Source: 2023/2024 General Fund Budget and/or the General Fund Unreserved Fund Balance

B. Personnel

5. Building Department Report

6. Village Attorney

**Public Meeting 7:00 PM**