

Incorporated Village of Mineola
155 Washington Avenue, Mineola, New York 11501
September 7, 2022

Work Session 6:30 PM

1. Approval of bills and payroll
2. Village Clerk's Report
 - A. Resolved to approve the minutes of the meeting of the Board of Trustees from August 3, 2022.
 - B. Resolved to authorize the use of village roadways by the Mineola Public Schools for the purpose of conducting the High School Homecoming Parade Saturday, October 8, 2022 beginning at 12:30 PM along the following route:
 - Assemble at Andrews Road and Jericho Turnpike at 12:00 PM
 - East along Jericho Turnpike to Roslyn Road
 - South along Roslyn Road to Westbury Avenue
 - East along Westbury Avenue to Union Avenue
 - South along Union Avenue to Hampton Stadium
 - C. Resolved to approve a request by the Mineola Union Free School District for the use of Wilson Park for its Marching Band Home Show on Saturday, October 22, 2022 from 3:00 pm to 10:00 pm.
 - D. Resolved to approve a request by the Mineola School District for the use of Wilson Park for a 7th grade picnic Friday, June 16, 2023 from 9:00 am – 2:00 pm.
 - E. Resolved to approve a request by the Mineola Golden Age Club for the use of the Village Hall Community Center for its meetings and activities on Thursdays from 9:00 AM – 3:00 PM, September 15, 2022 – June 29, 2023, subject to availability.
 - F. Resolved to approve a request by the Evening Star Quilters for the use of a general purpose room on the following Saturdays from 9:00 AM – 1:00 PM for the guild members sessions:

January 21, 2023

February 18, 2023

March 11, 2023
 - G. Resolved to approve a request by the Evening Star Quilters to move their April 6, 2023 meeting to March 30, 2023.
3. Treasurer's Report
 - A. Resolved to approve the following budget transfers in the General Fund for FYE 5/2022:

ACCOUNT	ACCOUNT NUMBER	INCREASE	DECREASE
Personal Services	10-1010-100-00	\$68.58	
Personal Services	10-1110-100-00	\$105,728.13	
Contractual Personal Services	10-1110-400-00	\$1,186.09	
Stationery & Printing	10-1110-404-00	\$7,225.34	
Supplies – Miscellaneous	10-1110-406-18	\$139.84	
Rental Lease	10-1110-420-02	\$314.58	
Dues and Conferences	10-1110-480-00	\$510.72	
Personal Services	10-1210-100-00	\$92.67	
Personal Services	10-1325-100-00	\$81,780.95	
Stationery & Printing	10-1325-404-00	\$500.48	
Supplies – Miscellaneous	10-1325-406-18	\$508.17	
Personal Services	10-1355-100-00	\$153.80	
Personal Services	10-1410-100-00	\$23,934.29	
Stationery & Printing	10-1410-404-00	\$4,780.93	
Legal Advertising	10-1410-432-01	\$171.60	
Master Plan Expenditures	10-1410-499-00	\$900.00	
Engineering Services	10-1440-421-00	\$869.38	
Personal Services	10-1620-100-00	\$2,437.26	
Cablevision Studio	10-1620-410-00	\$16,633.37	
Repairs – Autos	10-1620-455-02	\$1,368.64	
Repairs – Buildings	10-1620-455-07	\$80,050.87	
Personal Services	10-1640-100-00	\$7,148.59	
Motor Fuel – Gasoline	10-1640-401-00	\$18,310.53	
Motor Fuel – Diesel	10-1640-401-01	\$22,628.51	
Oil and Grease	10-1640-401-02	\$426.96	
Supplies – Miscellaneous	10-1640-406-18	\$22.50	
Uniform Cleaning	10-1640-409-05	\$706.59	
Repairs – Fuel Tank	10-1640-455-01	\$772.71	
Computer – Internet Access	10-1680-412-00	\$539.59	
Liability & Fire Insurance	10-1910-426-00	\$8,183.91	
Certs – Valuation Services	10-1964-400-00	\$39,325.00	
Residential Refunds	10-1965-429-00	\$2,903.73	
Utilities – Electric	10-1970-416-00	\$8,535.69	
Utilities – Gas	10-1970-416-01	\$3,877.70	
Telephone	10-1970-418-00	\$5,120.79	
Prov for Uncoll Taxes	10-1988-400-00	\$77,486.87	
Personal Services	10-3310-100-00	\$23,897.11	
Miscellaneous Expenditure	10-3310-406-18	\$161.20	
Repairs Vehicles Enforcement	10-3310-455-02	\$26.78	
Supplies – Miscellaneous	10-3320-406-18	\$324.79	
Harrison Garage	10-3320-407-00	\$145,910.16	
Repairs – Parking Meters	10-3320-455-31	\$35.31	
Personal Services	10-3410-100-00	\$20,429.71	
Equipment	10-3410-200-00	\$55,976.84	
Equipment – Hose	10-3410-200-06	\$3,911.00	
Equipment – Chief Vehicle	10-3410-200-10	\$6,607.24	
Supplies – Badges	10-3410-406-02	\$2,681.88	
Supplies – Computers	10-3410-406-06	\$132.76	
Equipment – Turnout Gear	10-3410-406-25	\$14,613.55	
Self Cont Breathing Appar	10-3410-406-28	\$14,267.66	
Uniforms	10-3410-409-00	\$6,949.59	
Celebrations	10-3410-415-05	\$2,213.06	
On Duty Disbursements	10-3410-440-00	\$3,053.93	
Repairs – Equipment	10-3410-455-13	\$92,311.74	
Service Award Program Admin	10-3410-828-30	\$47,928.38	
Motor Fuel – Gasoline	10-3640-401-00	\$307.07	
Supplies – Miscellaneous	10-3640-406-18	\$1,059.83	
Personal Services	10-5010-100-00	\$17,741.62	
Personal Services	10-5110-100-00	\$7,052.23	
Chips Program	10-5110-408-01	\$188,232.70	
Utilities – Electricity	10-5182-416-00	\$19,026.79	
Repairs – Maintenance	10-5182-455-26	\$8,661.31	
Personal Services	10-7140-100-00	\$21,481.73	
Equipment – Mower	10-7140-200-01	\$57.00	

Grounds Maintenance – Fertilizer	10-7140-441-01	\$334.68	
Repairs – Equipment	10-7140-455-13	\$582.57	
Repairs – Fences	10-7140-455-14	\$995.00	
Repairs – Planting/Spraying	10-7140-455-33	\$782.75	
Repairs – Baseball Fields	10-7140-455-59	\$8,874.10	
Repairs – Wilson/Memorial	10-7140-455-60	\$203,291.86	
Personal Services – Comm Center	10-7180-100-00	\$11,400.94	
Celebrations	10-7550-415-04	\$6,499.26	
Contractual Personal Services	10-8020-400-00	\$1,000.00	
Repairs – Trucks	10-8120-455-47	\$908.32	
Repairs – Basins	10-8140-455-04	\$61,149.20	
Personal Services	10-8160-100-00	\$90,869.34	
Uniforms	10-8160-409-00	\$384.94	
Commercial Waste	10-8160-433-01	\$1,205.00	
Recycling Disposal	10-8160-433-02	\$8,726.89	
Subcontract Pickup	10-8160-433-06	\$1,268.40	
Repairs – Buildings	10-8160-455-07	\$23.65	
Emer Tenants Protect Act	10-8611-900-00	\$140.00	
Workers Compensation Ins	10-9040-830-00	\$117,131.74	
Legal Fees	10-9089-839-00	\$476.00	
Dues and Conferences	10-1010-480-00		\$1,000.00
Personal Services – Overtime	10-1110-100-01		\$9,571.96
DMV – Scofflaw	10-1110-413-00		\$50.00
Postage	10-1110-471-00		\$500.00
Dues and Conferences	10-1210-480-00		\$1,000.00
Contractual Personal Services	10-1325-400-00		\$24,470.00
Ricoh Lease / Service	10-1325-420-02		\$170.67
Dues and Conferences	10-1325-480-00		\$210.00
Equipment	10-1410-200-00		\$5,743.50
Contractual Personal Services	10-1410-400-00		\$1,138.00
Supplies – Miscellaneous	10-1410-406-18		\$4,449.84
Rental Equipment	10-1410-420-02		\$1,191.14
Repairs – Equipment	10-1410-455-13		\$221.00
Dues and Conferences	10-1410-480-00		\$1,167.48
Personal Services	10-1420-100-00		\$772.79
Legal Fees & Costs	10-1420-432-00		\$25,378.80
Payroll Services	10-1430-411-00		\$3,400.36
Rental – Machines	10-1450-420-01		\$1,500.00
Equipment	10-1620-200-00		\$3,216.49
Supplies – Cleaning	10-1620-406-05		\$5,797.30
Supplies – Miscellaneous	10-1620-406-18		\$2,930.86
Supplies – Painting	10-1620-406-21		\$924.99
Pest Control	10-1620-406-23		\$959.80
CDL Drug Testing	10-1620-406-50		\$2,500.00
Uniforms	10-1620-409-00		\$1,145.50
Rental – Alarms	10-1620-420-03		\$3,680.00
Repairs – Air Conditioning	10-1620-455-01		\$12,310.00
Repairs – Flags and Poles	10-1620-455-18		\$2,011.62
Repairs – Generator Maintenance	10-1620-455-19		\$5,000.00
Repairs – Heating System	10-1620-455-20		\$2,500.00
Equipment	10-1640-200-00		\$172.01
Supplies – Painting	10-1640-406-21		\$898.72
Supplies – Tools	10-1640-406-32		\$1,137.86
Supplies – Welding	10-1640-406-35		\$987.60
Uniforms	10-1640-409-00		\$864.05
Alarm System	10-1640-420-01		\$750.00
Rental Equipment	10-1640-420-02		\$1,000.00
Repairs – Autos	10-1640-455-03		\$675.37
Repairs – Buildings	10-1640-455-07		\$15,176.00
Postage	10-1670-471-00		\$3,349.93
Automatic Mailing Machine	10-1670-471-02		\$600.00
Website – Village of Mineola	10-1680-412-01		\$95.51
Maintenance of Equipment	10-1680-455-08		\$6,261.93
Prov for Uncoll Taxes	10-1910-429-00		\$21,000.00
Municipal Association Dues	10-1920-480-00		\$6.00

Refunds of Taxes – Budget	10-1964-429-02	\$68,413.66
Payment MTA Payroll Tax	10-1980-400-00	\$1,157.51
Contingency	10-1990-465-00	\$553,238.74
Uniforms	10-3310-409-00	\$839.00
Personal Services	10-3320-100-00	\$1,277.88
Equipment	10-3320-200-00	\$2,000.00
Uniforms	10-3320-409-00	\$716.50
Repairs – Autos	10-3320-455-02	\$1,519.39
Repairs – Equipment	10-3320-455-13	\$2,000.00
Motor Fuel – Gasoline	10-3410-401-00	\$1,968.61
Stationery and Printing	10-3410-404-00	\$541.29
Supplies – Miscellaneous	10-3410-406-18	\$2,282.48
Supplies – Physical Fitness	10-3410-406-25	\$1,450.00
Medicals and Fitness	10-3410-413-00	\$1,835.00
Annual Installation	10-3410-415-03	\$414.23
Fire Prevention Week	10-3410-415-04	\$2,102.52
Utilities – Electric	10-3410-416-00	\$36,610.45
Utilities – Gas	10-3410-416-01	\$15,454.80
Communications	10-3410-418-00	\$19,507.56
Rental Equipment	10-3410-420-02	\$457.01
Liability Insurance	10-3410-426-00	\$1,430.00
Repairs – Buildings	10-3410-455-07	\$17,034.66
Postage	10-3410-471-00	\$890.15
Dues and Conferences	10-3410-480-00	\$2,471.45
Defensive Driving	10-3410-481-00	\$2,500.00
Serial Bond Interest	10-3410-780-00	\$0.24
Service Award Program Admin	10-3410-828-31	\$1,860.06
Insurance Workers Comp	10-3410-830-00	\$15,000.00
Personal Services	10-3620-100-00	\$25,028.27
Equipment	10-3620-200-00	\$966.00
Contractual Personal Services	10-3620-400-00	\$1,000.00
Stationery and Printing	10-3620-404-00	\$1,300.00
Plan Review Expenses	10-3620-404-02	\$1,000.00
Supplies – Miscellaneous	10-3620-406-18	\$1,978.62
Rental Equipment	10-3620-420-02	\$812.21
Repairs – Autos	10-3620-455-01	\$1,389.23
Repairs – Equipment	10-3620-455-13	\$500.00
Dues and Conferences	10-3620-480-00	\$1,830.00
Equipment	10-3640-200-00	\$1,000.00
Stationery and Printing	10-3640-404-00	\$1,933.55
Uniforms	10-3640-409-00	\$788.90
Utilities – Electric	10-3640-416-00	\$483.71
Utilities – Gas	10-3640-416-01	\$261.81
Telephone	10-3640-418-00	\$175.27
Repairs – Buildings	10-3640-455-07	\$2,000.00
Repairs – Equipment	10-3640-455-13	\$675.00
Postage	10-3640-471-00	\$250.00
Dues and Conferences	10-3640-480-00	\$594.00
Equipment	10-5010-200-00	\$1,000.18
Supplies – Miscellaneous	10-5010-406-18	\$145.94
Rental Equipment	10-5010-420-02	\$385.50
Dues and Conferences	10-5010-480-00	\$601.02
Equipment	10-5110-200-00	\$1,555.23
Supplies – Miscellaneous	10-5110-406-18	\$1,014.98
Supplies – Small Tools	10-5110-406-30	\$49.20
Road Maintenance	10-5110-408-00	\$348,111.02
Uniforms	10-5110-409-00	\$362.57
Rental Equipment	10-5110-442-01	\$1,500.28
Tree Maintenance	10-5110-442-03	\$.30
Repairs – Curbs	10-5110-455-10	\$1,934.28
Repairs – Equipment	10-5110-455-13	\$2,556.80
Repairs – Signs	10-5110-455-42	\$4,030.45
Repairs – Sweeper Brooms	10-5110-455-45	\$57.22
Repairs – Tools	10-5110-455-46	\$500.00
Repairs – Trucks	10-5110-455-47	\$4,431.45

Dues and Conferences	10-5110-480-00	\$1,541.00
Personal Services	10-5142-100-00	\$17,307.85
Supplies – Miscellaneous	10-5142-406-18	\$52.61
Supplies Salt – Snow	10-5142-406-27	\$15,500.27
Repairs – Equipment	10-5142-455-13	\$455.17
Repairs – Field Stripping	10-5650-455-15	\$3,033.60
Repairs – Signs, Park Fields	10-5650-455-42	\$57.31
Equipment – Benches, Tables	10-7140-200-02	\$1,500.00
Supplies – Miscellaneous	10-7140-406-18	\$435.86
Supplies – Small Tools	10-7140-406-30	\$293.49
Uniforms	10-7140-409-00	\$1,747.01
Grounds Maint – Topsoil/Clay	10-7140-441-04	\$0.36
Tree Maintenance	10-7140-442-03	\$76.37
Repairs – Buildings	10-7140-455-07	\$822.59
Repairs – Ballfield Strip	10-7140-455-15	\$2,867.75
Repairs – Trucks	10-7140-455-47	\$1,709.92
Personal Services – Summer Rec	10-7180-102-00	\$45,233.00
Equipment	10-7180-200-00	\$870.80
Material Summer Rec	10-7180-406-16	\$2,000.00
Supplies – Miscellaneous	10-7180-406-18	\$1,412.22
Uniforms	10-7180-409-00	\$5,000.00
Historical Society	10-7550-406-18	\$213.18
Community/Cultural Progs	10-7550-415-05	\$2,770.00
Senior Citizen Activities	10-7620-491-01	\$3,000.00
Contractual Personal Services	10-8010-400-00	\$1,500.00
Personal Services	10-8120-100-00	\$16,142.56
Equipment	10-8120-200-00	\$401.67
Supplies – Chemicals	10-8120-406-04	\$1,827.98
Supplies – Miscellaneous	10-8120-406-18	\$1,582.43
Supplies – Small Tools	10-8120-406-30	\$538.77
Supplies – Manhole Material	10-8120-406-37	\$2,000.00
Uniforms	10-8120-409-00	\$738.79
Utilities – Electric	10-8120-416-00	\$910.64
Rental Equipment	10-8120-420-02	\$1,985.00
Repairs – Buildings	10-8120-455-07	\$680.82
Repairs – Sewer Mains	10-8120-455-40	\$14,951.04
Repairs – Laterals	10-8120-455-62	\$1,125.00
Repairs – Other	10-8120-455-99	\$731.15
Storm Water Phase II Comp	10-8140-421-00	\$2,502.87
Repairs – Drain Covers	10-8140-455-11	\$1,000.00
Repairs – Equipment	10-8140-455-13	\$1,000.00
Maintenance Basins	10-8140-455-26	\$2,000.00
Personal Services – Seasonal	10-8160-100-01	\$12,064.00
Oil Heat Costs	10-8160-405-00	\$3,197.09
Supplies – Cans	10-8160-406-03	\$500.00
Supplies – Cleaning	10-8160-406-05	\$500.00
Supplies – Miscellaneous	10-8160-406-18	\$198.87
Supplies – Small Tools	10-8160-406-30	\$500.00
Solid Waste Disp Fees	10-8160-433-00	\$30,106.86
Street Sweepings	10-8160-433-03	\$3,513.95
Disposal Yard Waste	10-8160-433-04	\$11,538.16
Clean Fill	10-8160-433-07	\$6,440.00
Newspapers	10-8160-433-08	\$2,697.30
Repairs – Trucks	10-8160-455-47	\$26,309.71
Dues and Conferences	10-8160-480-00	\$750.00
NYS Retirement	10-9010-828-00	\$66,678.00
FICA Payroll Tax ER Share	10-9030-833-00	\$841.27
Life Insurance	10-9045-831-00	\$2,716.23
NYS Disability Insurance	10-9055-837-00	\$4,363.49
Health and Medical Insurance	10-9060-836-00	\$53,625.78
Dental Insurance	10-9089-840-00	\$15,329.92
TOTAL		\$1,746,442.97

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4. Department of Public Works Report

- A. Resolved to authorize the award of the General Construction contract for the Base Bid item numbers 1 through 6 and Alternate Item number 7 for the 1,4-Dioxane, PFOA and PFOS Treatment at Well No. 4 to the lowest responsible bidder, **Metro Group of Long Island.**

Contract Price: \$2,577,800.00

Engineers: D&B Engineers & Architects, P.C.

Funding Sources: Well #4 Municipal Bond, WIIA Grant Funding, 2022/2023 Water Fund Budget, Water Fund Unreserved Fund Balance

- B. Resolved to authorize the award Contract No. 2 - Electrical Construction for the 1,4-Dioxane, PFOA and PFOS Treatment at Well No. 4 to the lowest responsible bidder, **L.E.B. Electric, Ltd.**

Contract Price: \$1,376,000.00

Engineers: D&B Engineers & Architects, P.C.

Funding Source: Well #4 Municipal Bond, WIIA Grant Funding, 2022/2023 Water Fund Budget, Water Fund Unreserved Fund Balance

- C. Resolved to authorize Change Order No. 17 Contract No. 2 – Electrical Construction for the New Administration Building project as follows:

Change Order No. 17: Replacement of all construction lock set cores with permanent lock set cores for all doors in the new administration building.

Total Cost: \$1,123.500

Contractor: **Welsbach Electric Corp. of Long Island**

Funding Source(s): The funding for this change order is covered by Contract Allowance No. 4 – General Allowance and results in no change in the previously approved total adjusted contract amount of \$840,086.04.

- D. Resolved to authorize the final Reconciliation Change Order No. 3 to the Community Center Handicap Accessibility Restroom Improvements, Phase 1 contract.

Vendor: **Patriot Organization, Inc.**

Amount: Decrease of \$5,285.00 to close out all remaining contract allowance balances to a final contract amount of \$249,391.70

5. Building Department Report

6. Village Attorney

Public Meeting 7:00 PM