Minutes – Organization Night
April 6, 2015

Minutes of the Organization Meeting of the Board of Trustees of the Incorporated Village of Mineola held Monday, April 6, 2015 at Village Hall, 155 Washington Avenue Mineola, New York 11501. The meeting commenced at 7:05 PM

PRESENT: Mayor Scott P. Strauss
Trustee Paul S. Cusato
Trustee George R. Durham
Trustee Dennis J. Walsh

ALSO PRESENT: Acting Village Justice Jacqueline Carway
Village Attorney John Spellman
Village Clerk Joseph R. Scalero

Press Observer: *Mineola American*

Village Attorney John Spellman served as Master of Ceremonies.

Mayor Scott P. Strauss announced that Deputy Paul A. Pereira is not able to attend this meeting due to a family obligation.

The evening began with the Mineola Fire Department Honor Guard's Presentation of the Colors.

Commander Carl Marchese of the American Legion and Gabe Parajos representing the Veteran of Foreign Wars led the Pledge of Allegiance.

Felicia Villa of the Mineola High School performed the National Anthem.

Brother Thomas Cleary of Chaminade High School offered an Invocation.

Master of Ceremonies John M. Spellman delivered welcomed dignitaries in attendance.

Nassau County Clerk Maureen O'Connell administered the Oath of Office to Mayor Scott P. Strauss.

Honorable Robert Hinck administered the Oath of Office to Trustee George R. Durham

New York State Senator Jack M. Martins administered the Oath of Office to Trustee Dennis J. Walsh

Resolution No. 49-15

Resolved to approve Mayor Scott P. Strauss' appointments of the following Village Officials:

2015 APPOINTMENTS

VILLAGE CLERK	JOSEPH R. SCALERO
DEPUTY VILLAGE CLERK	CORA T. KELLY
REGISTRAR	JOSEPH R. SCALERO
DEPUTY REGISTRAR	CEU ARANTES
SUPERINTENDENT OF PUBLIC WORKS	THOMAS J. RINI
DEPUTY SUPERINTENDENT OF PUBLIC WORKS	LEONARD M. PALUMBO
SUPERINTENDENT OF THE BUILDING DEPARTMENT	DANIEL B. WHALEN

TREASURER	GIACOMO A. CICCONE
DEPUTY TREASURER	EGIDIO BELLI
VILLAGE AUDITOR	KRISTIANA A. SALERNO
SECRETARY TO THE ZONING BOARD OF APPEALS	PETER SMITH
ACTIVITIES COORDINATOR	MARTA DE SOUSA
ASSISTANT ACTIVITIES COORDINATOR	ANNA ATHAN
LIBRARY DIRECTOR	CHARLES SLEEFE
COURT CLERK OF THE JUSTICE COURT	ELIZABETH BERNARDES
ACTING VILLAGE JUSTICE	JACQUELINE CARWAY
VILLAGE ATTORNEY	JOHN P. GIBBONS, JR.
DEPUTY VILLAGE ATTORNEY	JOHN M. SPELLMAN
DEPUTY VILLAGE ATTORNEY	BENJAMIN J. TRUNCALE, JR.
DEPUTY VILLAGE ATTORNEY	PETER S. TRENTACOSTE
DEPUTY VILLAGE ATTORNEY	MATTHEW C. SCHLESINGER
VILLAGE PROSECUTOR	PETER S. TRENTACOSTE
DEPUTY PROSECUTOR	BENJAMIN J. TRUNCALE, JR.
DEPUTY PROSECUTOR	MATTHEW C. SCHLESINGER
SPECIAL RETAINED COUNSEL	SPELLMAN RICE SHURE GIBBON, MCDONOUGH POLIZZI & TRUNCALE, LLP
COUNSEL TO THE LIBRARY BOARD	RUSSELL BURCHERI
COUNSEL TO THE ZONING BOARD OF APPEALS	BENJAMIN J. TRUNCALE, JR.
COUNSEL TO THE ARCHITECTURAL PLANNING AND REVIEW/ PLANNING BOARD	BENJAMIN J. TRUNCALE, JR.
VILLAGE ENGINEER	D&B ENGINEERS AND ARCHITECTS, PC.
FINANCIAL ADVISOR	CAPITAL MARKETS ADVISORS, LLC.
ELECTRICAL INSPECTOR	ELECTRICAL INSPECTORS, INC.
BOND COUNSEL	HAWKINS DELAFIELD AND WOOD, LLP

POOL RECREATION BOARD

CONNIE ALTVATER	26 RICHLEE CT. APT 1S	MINEOLA, NY 11501
JAY MONACO	167 ELDERBERRY ROAD	MINEOLA, NY 11501
RICHARD MAHER	143 WALKER ROAD	MINEOLA, NY 11501

LIBRARY BOARD

RUSSELL SUTHERLAND	3 BIRCHWOOD CT, APT 2H	MINEOLA, NY 11501
TERENCE TIMLIN	138 RUDOLF ROAD	MINEOLA, NY 11501

PLANNING BOARD / ARCHITECTURAL REVIEW BOARD

NELSON INES	169 WARDWELL ROAD	MINEOLA, NY 11501
NICHOLAS PENNACCHIO	241 COLUMBUS PARKWAY	MINEOLA, NY 11501

PLANNING BOARD CHAIRMAN

NICHOLAS PENNACCHIO	214 COLUMBUS PARKWAY	MINEOLA, NY 11501

BOARD OF ETHICS

BERNADETTE PIZZARDI	12 SHORTRIDGE DR	MINEOLA, NY 11501
JOAN HOBBS	246 GARFIELD AVE	MINEOLA, NY 11501
ELIZABETH BERNARDES	359 BURKHARD AVE	MINEOLA, NY 11501
CHET EASTON	182 MAIN STREET	MINEOLA, NY 11501
LISA DALFONSO-VALENTE	366 MINEOLA BLVD	MINEOLA, NY 11501

ZONING BOARD

DONNA SOLOSKY	216 WELLINGTON ROAD	MINEOLA, NY 11501

ZONING BOARD CHAIRMAN

RICHARD KOTOWSKI	126 ELLSWORTH AVE	MINEOLA, NY 11501

ASSESSORS

RICHARD MAHER	143 WALKER ROAD	MINEOLA, NY 11501
EUGENE MARTONIK	158 NUGENT STREET	NEW HYDE PARK, NY 11040
PAUL WOTZAK	6 RAYMOND STREET	GLEN COVE, NY 11542

Motioned by Trustee Dennis J. Walsh
Seconded by Trustee Paul S. Cusato

Vote:

Yes	**No**	**Abstain**
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Nassau County Legislator Richard J. Nicolello administered the Oath of Office to Acting Village Justice Jacqueline Carway.

Resolution No. 50-15

Resolved to appoint Trustee Paul A. Pereira as Deputy Mayor.

Motioned by Trustee George R. Durham
Seconded by Trustee Paul S. Cusato

Vote:

Yes	**No**	**Abstain**
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 51-15

Resolve to approve the list of public meetings and public hearings.

INCORPORATED VILLAGE OF MINEOLA
BOARD OF TRUSTEES
Dates of Meetings for
2015-2016

2015:	Wednesday	April 8	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	April 15	6:30 pm	Public Hearing/Work Session/ Public Meeting
	Wednesday	May 6	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	May 13	6:30 pm	Public Hearing/Work Session
	Wednesday	May 20	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	June 3	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	June 10	6:30 pm	Public Hearing/Work Session
	Wednesday	June 17	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	July 1	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	July 8	6:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Aug. 5	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Aug. 12	6:30 pm	Public Meeting or Public Hearing
	Wednesday	Sept. 2	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Sept. 9	6:30 pm/7:30 pm	Public Hearing/Work Session
	Wednesday	Sept. 16	6:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Oct. 7	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Oct. 14	6:30 pm/7:30 pm	Public Hearing/Work Session
	Wednesday	Oct. 21	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Nov. 4	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Nov. 18	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Dec. 2	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Dec. 9	6:30 pm	Public Hearing/Work Session
	Wednesday	Dec. 16	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
2016:	Wednesday	Jan. 6	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Jan. 13	6:30 pm	Public Hearing/Work Session
	Wednesday	Jan. 20	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Feb. 3	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Feb. 10	6:30 pm	Public Hearing/Work Session
	Wednesday	Feb. 17	6:30 pm/7:30 pm	Work Session/Public Meeting or Public Hearing
	Wednesday	Mar. 2	6:30 pm/7:30 pm	Work Session/Public Meeting
	Wednesday	Mar. 9	6:30 pm	Public Hearing/Work Session
	Thursday	Mar. 16	6:30 pm	Certify Election Results

Monday	April 4	7:00 pm	Organizational Meeting

NOTE: Work Sessions of the Board of Trustees ordinarily commence at 6:30 pm and continue after Public Meetings and Hearings. Additional Public Hearing dates may be set by the Board of Trustees from time to time. All Work Sessions and other Special Meetings of the Board of Trustees are open to the public for observation in accordance with law unless a motion shall have been passed to go into Executive Session or a conference with counsel is requested. On evenings when Public Hearings are scheduled prior to a Public Meeting, the Public Meeting will begin at 7:30 pm or after the Hearing, whichever is later. All dates are subject to change.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Dennis J. Walsh

Vote:

Yes	**No**	**Abstain**
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 52-15

Resolve to authorize the Village Officials listed below for undertakings in the amounts as follows:

VILLAGE CLERK	$150,000.00
DEPUTY VILLAGE CLERK	$ 75,000.00
VILLAGE TREASURER	$150,000.00
DEPUTY VILLAGE TREASURER	$ 75,000.00
VILLAGE JUSTICE	$ 50,000.00
ACTING VILLAGE JUSTICE	$ 25,000.00

Such undertakings will be in the form of a Bond of a Surety Company authorized to transact business in the State of New York and the expense thereof shall be a charge upon the Village of Mineola.

Motioned by Trustee George R. Durham
Seconded by Trustee Paul S. Cusato

Vote:

Yes	**No**	**Abstain**
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 53-15

Resolved, under Section 82 of the Village Law designating the Village Clerk as COLLECTOR OF TAXES AND ASSESSMENT and for the Village Clerk to be authorized to collect taxes and assessments of the Village.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Dennis J. Walsh

Vote:

Yes	**No**	**Abstain**
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 54-15

Resolved, under Section 126A of the Village Law authorizing the Village Clerk and Collector of Taxes to be credited unpaid and uncollected taxes, if any, for the year 2015/2016.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee George R. Durham

Vote:

Yes	No	Abstain
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 55-15

Resolved that the Mayor be authorized and directed to affix his signature as MAYOR of the Incorporated Village of Mineola upon all checks drawn upon the Village funds, in addition to the signature of the Treasurer or Deputy Treasurer for the official year 2015/2016.

Motioned by Trustee George R. Durham
Seconded by Trustee Dennis J. Walsh

Vote:

Yes	No	Abstain
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 56-15

Resolved that in the absence or incapacitation of the Mayor, the Deputy Mayor be authorized to sign all checks in the place and stead of the Mayor, in addition to the signature of the Treasurer or Deputy Treasurer for the official year 2015/2016.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee George R. Durham

Vote:

Yes	No	Abstain
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 57-15

Resolved to authorize the Treasurer as custodian of the Length of Service Award Program and the following persons as officers of the Length of Service Award Program:

Scott P. Strauss, Mayor
Paul S. Cusato, Trustee
Paul A. Pereira, Trustee
George R. Durham, Trustee
Dennis J. Walsh, Trustee

Motioned by Trustee George R. Durham
Seconded by Trustee Dennis J. Walsh

Vote:

Yes	**No**	**Abstain**
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 58-15

Resolved to authorize the following banks to be designated as DEPOSITORIES for deposits of all monies received by the Treasurer of the Village of Mineola:

CAPITAL ONE BANK	Mineola & Garden City Branches
FLUSHING BANK	Garden City Branch
VALLEY NATIONAL BANK	Mineola Branch

Motioned by Trustee Paul S. Cusato
Seconded by Trustee George R. Durham

Vote:

Yes	**No**	**Abstain**
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 59-15

Resolved to appoint the *Mineola American* as the Official Village Newspaper.

Motioned by Trustee Paul S. Cusato
Seconded by Trustee Dennis J. Walsh

Vote:

Yes	**No**	**Abstain**
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Resolution No. 60-15

Resolved to adopt the following policies for the Village of Mineola:

Cellular Phone Policy
Community Development Outreach Policy
Compensation and Benefit Policy for Elected & Appointed Officers
Computer Policy
Credit Card Use Policy
Drug and Alcohol Testing Policy
Equal Employment Policy Statement
Fair Housing Policy
Fixed Asset Policy
Fraud Policy
Fund Balance Policy
Investment Policy
Purchasing & Procurement Policy
Travel Expense Reimbursement Policy
Vehicle Use Policy
Workplace Violence Policy

Motioned by Trustee George R. Durham
Seconded by Trustee Dennis J. Walsh

Vote:

Yes	**No**	**Abstain**
Mayor Scott P. Strauss		
Trustee Paul S. Cusato		
Trustee George R. Durham		
Trustee Dennis J. Walsh		

Msgr. Robert J. Batule of Corpus Christi Church offered a closing Benediction.

The meeting concluded at 8:10 PM.