

INCORPORATED VILLAGE OF MINEOLA

TRUST AND AGENCY -  
VILLAGE JUSTICE ACCOUNTS

FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED MAY 31, 2016

INCORPORATED VILLAGE OF MINEOLA  
TRUST AND AGENCY FUND - VILLAGE JUSTICE ACCOUNTS  
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INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Board of Trustees  
Incorporated Village of Mineola  
155 Washington Avenue  
Mineola, New York 11501

We have audited the accompanying statement of assets and liabilities arising from cash transactions of the Trust and Agency Fund - Village Justice Accounts of the Incorporated Village of Mineola, as of May 31, 2016, and the related statement of changes in assets and liabilities for the year then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting as described in Note 1, this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities, and fund balance of the Incorporated Village of Mineola Trust and Agency Fund - Village Justice Accounts as of May 31, 2016, and the respective changes in assets and liabilities for the year then ended in accordance with the cash basis of accounting as described in Note 1.

**Basis of Accounting**

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

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RYNKAR, VAIL & BARRETT, LLP

Mineola, New York  
September 29, 2016

INCORPORATED VILLAGE OF MINEOLA  
TRUST AND AGENCY FUND - VILLAGE JUSTICE ACCOUNTS  
STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE  
AS OF MAY 31, 2016

ASSETS

Cash

Checking Accounts		\$ 155,094
<u>Total Assets</u>		<u>\$ 155,094</u>

LIABILITIES AND FUND BALANCE

Liabilities

Bail Payable		\$ -0-
Fines, etc. collected and payable to the Incorporated Village of Mineola		<u>155,094</u>
<u>Total Liabilities</u>		\$ 155,094

Fund Balance

Trust Funds:

Expendable	\$	-0-	
Non-Expendable		<u>-0-</u>	<u>-0-</u>
<u>Total Liabilities and Fund Balance</u>			<u>\$ 155,094</u>

INCORPORATED VILLAGE OF MINEOLA

TRUST AND AGENCY FUND - VILLAGE JUSTICE ACCOUNTS

STATEMENT OF CHANGES IN ASSETS AND LIABILITIES

FOR THE FISCAL YEAR ENDED MAY 31, 2016

	<u>Balance</u> <u>June 1, 2015</u>	<u>Receipts</u>	<u>Total</u>	<u>Disbursements</u>	<u>Balance</u> <u>May 31, 2016</u>
<u>Assets</u>					
Cash	\$ 227,287	\$ 1,898,782	\$ 2,126,069	\$ 1,970,975	\$ 155,094
Accounts Receivable	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<u>Total Assets</u>	<u>\$ 227,287</u>	<u>\$ 1,898,782</u>	<u>\$ 2,126,069</u>	<u>\$ 1,970,975</u>	<u>\$ 155,094</u>
<u>Liabilities</u>					
Bail Payable	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Fines, etc. collected and payable to the Incorporated Village of Mineola	<u>227,287</u>	<u>1,898,782</u>	<u>2,126,069</u>	<u>1,970,975</u>	<u>155,094</u>
<u>Total</u> <u>Liabilities</u>	<u>\$ 227,287</u>	<u>\$ 1,898,782</u>	<u>\$ 2,126,069</u>	<u>\$ 1,970,975</u>	<u>\$ 155,094</u>

INCORPORATED VILLAGE OF MINEOLA  
TRUST AND AGENCY FUND - VILLAGE JUSTICE ACCOUNTS  
NOTES TO FINANCIAL STATEMENTS  
AS OF MAY 31, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Village of Mineola is located in north central Nassau County, New York. The Village is administered by a mayor and four trustees. The Mayor serves as Chief Executive Officer and the Village Treasurer as Chief Fiscal Officer.

All governmental activities and functions performed for the Village are its direct responsibility. The operational costs of the Village Justice are funded by the General Fund of the Incorporated Village of Mineola, New York, and accordingly, are presented as part of the Incorporated Village of Mineola's basic financial statements.

The Village Justice, who serves a four year term, is a duly elected official of the Incorporated Village of Mineola, New York. The acting Village Justice is appointed by the Mayor with the approval of the Board of Trustees and serves for a one year term.

B. Basis of Presentation

The accounting policies of the Village Justice Accounts of the Incorporated Village of Mineola conform to accounting principles as prescribed by the State Comptroller in the mandated Uniform System of Accounts for Villages. Fund Accounting is the system employed and the basis of accounting is generally described as the cash basis. The system employed and the accounting basis are generally described in the following paragraphs.

INCORPORATED VILLAGE OF MINEOLA  
TRUST AND AGENCY FUND - VILLAGE JUSTICE ACCOUNTS  
NOTES TO FINANCIAL STATEMENTS  
AS OF MAY 31, 2016  
(continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

B. Basis of Presentation (cont'd)

Fund accounting is employed in order to facilitate the observance of statutory limitations and restrictions on the use of the Village Justice resources. Accordingly, the Village Justice maintains the following Fiduciary Funds:

(A) Fiduciary Funds:

Trust and Agency Funds - used to account for those assets held in trust for subsequent distribution, transmittal or release to other governments, persons or funds.

NOTE 2 - CASH AND INVESTMENTS

The Trust and Agency Fund - Village Justice Accounts deposits all funds in checking accounts in a Federal Deposit Insurance Corporation insured commercial bank. The amount of deposits on its financial records at May 31, 2016 was \$155,094.

Deposits are protected by the Federal Deposit Insurance Corporation (FDIC) or by eligible collateral pledged by the financial institution in the Village's name. Obligations that may be pledged as collateral are obligations of the United States of America, its agencies and obligations of New York State and its municipalities.

INCORPORATED VILLAGE OF MINEOLA

TRUST AND AGENCY FUND - VILLAGE JUSTICE ACCOUNTS

NOTES TO FINANCIAL STATEMENTS

AS OF MAY 31, 2016  
(continued)

NOTE 2 - CASH AND INVESTMENTS (continued)

Deposits are exposed to custodial credit risk if they are not covered by the depository insurance and the deposits are:

- 1) Uncollateralized
- 2) Collateralized with securities held by the pledging financial institution, or
- 3) Collateralized with securities held by the pledging financial institution; trust department or agent but not in the Village's name.

The Trust and Agency Fund - Village Justice Accounts deposits at May 31, 2016 were entirely covered by federal depository insurance. The Trust and Agency Fund - Village Justice Accounts deposits are not subject to custodial credit risk.

NOTE 3 - DISTRIBUTION OF FINES PAYABLE

The Village Justice Fund court receipts are distributed on a monthly basis to the Incorporated Village of Mineola, who in turn, makes the appropriate payment to the State for its share of the court receipts.

NOTE 4 - CONTINGENCIES

We have been advised by Counsel and by the Administration that there are no impending liabilities, direct claims or contingent liabilities which might materially affect the Village Justices financial statements, nor are there any claims or litigation which are not adequately covered by insurance.

INCORPORATED VILLAGE OF MINEOLA  
TRUST AND AGENCY FUND - VILLAGE JUSTICE ACCOUNTS

NOTES TO FINANCIAL STATEMENTS

AS OF MAY 31, 2016  
(continued)

NOTE 5 - SUBSEQUENT EVENTS

The Incorporated Village of Mineola Trust and Agency Fund - Village Justice Accounts has evaluated subsequent events through September 29, 2016 which is the date the financial statements were available to be issued and no significant events were determined to be disclosed.